

**ACADEMIC COUNCIL**

**HERITAGE INSTITUTE OF TECHNOLOGY**

**MINUTES OF THE SECOND MEETING OF THE ACADEMIC COUNCIL HELD ON  
FRIDAY, THE 25<sup>th</sup> JULY, 2014 AT 11:30 A.M. IN THE CONFERENCE ROOM OF THE  
INSTITUTE**

**Members Present:**

List attached

**Leave of Absence was granted to:**

Prof. Manoj Kumar Mitra, Dr. Syed Rafikul Islam, Prof. (Dr.) Prasad Syam,

Prof. (Dr.) Raja Datta

**Permanent Invitees:**

Shri Probir Roy, Shri P. K. Agarwal

***Special Invitees:***

Prof. (Dr.) Sobhen Ray, Wg. Cdr. (Retd.) D. K. Banerji, Mr. Arvind Srivastava,

Ms. Sarbani Chakraborty

After granting leave of absence to members as mentioned above, the meeting started.

**Welcome by the Chairman**

The Chairman welcomed all members to this Second Academic Council meeting.

As this meeting of the Academic Council is the first meeting after conferment of Autonomy by the affiliating university, the Chairman apprised the House about the developments since the last Academic Council meeting held on 10 Jul 2014. The Chairman informed the house that the Heritage Institute of Technology has been conferred autonomous status by the affiliating university, West Bengal University of Technology, vide its letter no. 7.7/Regis./Auto (HIT)/2014 dated 21.07.2014. However, West Bengal University of Technology has awarded autonomy to nine (9) B. Tech. and six (6) M. Tech. programmes and excluded MCA programme from the purview of autonomy, although the UGC expert committee had recommended autonomous status to all B.Tech., M.Tech. and MCA programmes. The Academic Council recommended that the Institute should appeal to UGC for reconsideration of the above decision.

**Agenda No. 1 : Confirmation of the minutes of the last meeting held on 10.07.2014**

The first meeting of the Academic Council was held on 10 Jul 2014 after receiving the UGC notification F. No. 22-1/2014(AC) dated 19.06.2014. The House unanimously regularised the proceedings of the meeting held on 10.07.2014 as the proceedings of the First Meeting of Academic Council of Heritage Institute of

PC

Prosenjit Sanyal

Technology.

Prof. Ananda Mohan Ghosh proposed confirmation of minutes of the last meeting which was seconded by Prof. B. B. Paira. The House unanimously confirmed the minutes of the first meeting dated 10 Jul 2014.

**Agenda No. 2 : Consideration of recommendations of the Board of Studies of the Departments of AEIE, BT, CE, ChE, CSE, ECS, EE, IT, ME and the Computer Application Centre.**

Chairman apprised the House that the Board of Studies of the Departments of AEIE, BT, CE, ChE, CSE, ECE, EE, IT, ME and the Computer Application Centre, as constituted in the last meeting had recommended Curriculum Structure and Detailed Syllabus for First year B. Tech. and M. Tech. programmes. However, since the University has not awarded Autonomy for MCA, the recommendations of the BOS of CAC was not be considered by the Council at this meeting.

The Council approved the recommendations of all the Boards of Studies that for the award of B. Tech. and M. Tech. degrees the credit requirement would be 216 and 90, respectively.

The First year curriculum structure and detailed syllabi for both B. Tech. and M. Tech. programmes were unanimously approved by the Council. However, it was resolved that the curricular structure for 2<sup>nd</sup> year to 4<sup>th</sup> year B. Tech. programmes and 2<sup>nd</sup> year M. Tech. programme be presented using Powerpoint to the Academic Council in its next meeting.

**Agenda No. 3 : Awards of Excellence for Members of Faculty and Staff**

The House adopted the existing policy and guidelines formulated for awards of excellence for the Members of Faculty and Staff, which had the approval of the BOG.

**Agenda No. 4 : Student Medals**

The House adopted the proposed revised policy for awarding student medals which was placed in the House with following suggestions and recommended forwarding it to the Board of Governors for approval.

It was suggested that one medal be awarded for each M.Tech. discipline rather than one covering all M.Tech. programmes.

**Agenda No. 5 : Miscellaneous**

There being no other item, the meeting ended with a vote of thanks to the Chair.



**Prof. (Dr.) P. Chaudhuri**

**Chairman**

**Academic Council**



**Prof. (Dr.) Prosenjit Gupta**

**Member Secretary**

**Academic Council**