

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

Circular

Ref. No. HRIT/0915/2469

Date: July 26, 2016

STUDENT INDUCTION PROGRAMME FOR NEW B.TECH. STUDENTS (COMPASS 2016)

All members of faculty and staff are hereby invited to attend the inaugural programme of COMPASS 2016 for the new batch of students of B.Tech. Session: 2016-2017, on **Thursday, 28th July, 2016** at the Main Auditorium of the Heritage Complex as per the following schedule:

11:00 a.m.	<i>Vedic Invocation</i> Swami (Dr.) Vedajnananda, Professor, Dept. of Chemical Engg.																											
11:03 a.m.	<i>Lighting the Lamp</i>																											
11:05 – 11:15 a.m.	<i>Welcome Address: Prof. (Dr.) Pranay Chaudhuri, Principal, HITK</i>																											
11:15 – 11:20 a.m.	<i>Address: Shri Prahlad Rai Agarwala, Chairman Board of Governors, HITK</i>																											
11:20 – 11:40 a.m.	<i>Address: Guest of Honour: Mr. Gautam Banerjee, President, Data Science Foundation</i>																											
11:40 – 12:00 noon	<i>Address: Chief Guest : Prof. (Dr.) Dhruvajyoti Chattopadhyay Vice Chancellor, Amity University, Kolkata</i>																											
12:00 – 12:10 p.m.	<i>Introduction of HODs and DCs and key members of the HITK Administration: Principal, HITK</i>																											
12:10 – 12:15 p.m.	<i>Vote of Thanks: Prof. B.R. Saha, Registrar, HITK</i>																											
12:20 – 1:10 p.m.	<i>The Heritage Experience: Mr. Clayton M. Moses, Coordinator - Student Affairs & International Relations</i>																											
1:10 – 1:30 p.m.	<i>Address by: Swami Vedatitananda, Correspondent & Mechanical Lecturer, Ramakrishna Mission Shilpamandira, Belur Math</i>																											
1:30 p.m.	Freshers to be accompanied by their Mentors and SPOCs to their Departmental Orientation Venues as stated below: <table><tr><td>AEIE</td><td>: ICT 105</td><td>(ICT Building)</td></tr><tr><td>BT</td><td>: CB 414</td><td>(Central Block)</td></tr><tr><td>Chem Engg</td><td>: CB 202</td><td>(Central Block)</td></tr><tr><td>CE</td><td>: CB 604</td><td>(Central Block)</td></tr><tr><td>CSE</td><td>: SV Auditorium</td><td>(Central Block)</td></tr><tr><td>EE</td><td>: CME 413</td><td>(CME Building)</td></tr><tr><td>ECE</td><td>: Main Auditorium</td><td>(The Heritage)</td></tr><tr><td>IT</td><td>: ICT 210</td><td>(ICT Building)</td></tr><tr><td>ME</td><td>: AV Room</td><td>(Opp. Main Auditorium)</td></tr></table>	AEIE	: ICT 105	(ICT Building)	BT	: CB 414	(Central Block)	Chem Engg	: CB 202	(Central Block)	CE	: CB 604	(Central Block)	CSE	: SV Auditorium	(Central Block)	EE	: CME 413	(CME Building)	ECE	: Main Auditorium	(The Heritage)	IT	: ICT 210	(ICT Building)	ME	: AV Room	(Opp. Main Auditorium)
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	<i>Compere: Prof. Somjit Dutta (Maths)</i>																											

All First Year 1st Semester B.Tech. students of HIT are required to take their seats, Department-wise, **by 10.00 a.m. at the latest** and all HODs / DCs, members of the faculty and mentors are requested to kindly provide necessary guidance in this regard.

All normal classes will remain suspended on 28th July, 2016 in order to enable the members of faculty and staff to participate in COMPASS 2016.

Responsibility Chart

- 1. VIP Reception**
i) Director
ii) Chief Executive Officer
iii) Advisor, HE, KBT
iv) Principal, HITK
- 2. General Reception** (10:00 a.m.)
i) Mr. Manoj Pradhan (Front Office)
ii) Ms. Sarbani Chakraborty
- 3. Arrangements at the Auditorium** (10:00 a.m.)
i) Mr. Anutosh Mitra (Admin)
ii) Mr. Debasish Karmakar (Systems)
- 4. Invocation** (10:15 a.m.)
by Prof. (Dr.) Swami Vedajnananda
- 5. Arrangements for lighting the lamp** (10:15 a.m.)
(along with arrangement for match box, candle and oil)

Mr. Anutosh Mitra
- 6. Distribution of Food Packets**
(i) Mr. Arvind Srivastava
(ii) Mr. Supriyo Bhattacharya
- 7. Distribution of Kits**
(i) Mr. Supriyo Bhattacharya
(ii) Ms. Sarbani Chakraborty
- 8. Transport from Ruby to Institute for students & parents and back**
(i) Mr. Pradip Roy (9:30 a.m.)
- 9. Compere** (10:00 a.m.)
Prof. Somjit Dutta (Maths)

All Heads of Departments, Departmental Coordinators, Senior Members of Faculty of HIT and Mentors are requested to be present during the program.

Registrar, Library Advisor, Campus Administrator, Co-ordinator (Student Affairs & International Relations), Joint Registrar, DGM – Administration, PR & BD Executive, Asstt. Registrar-II and all Senior members of Faculty are requested to kindly co-ordinate and lend their helping hands, as and when necessary.

Prof. (Dr.) Pranay Chaudhuri
Principal