

INTERNAL QUALITY ASSURANCE CELL (IQAC)

HERITAGE INSTITUTE OF TECHNOLOGY (HIT), KOLKATA-700107

**MINUTES OF THE TWENTY-FORTH MEETING OF THE IQAC HELD ON
WEDNESDAY, 23rd June, 2022 AT 13:30 PM**

Members Present:

1.	Prof. (Dr.) Basab Chaudhuri, Principal	Chairman
2.	Prof. (Dr.) Subhashis Majumder, Dean (UG) & HOD (CSE)	Member
3.	Dr. Sujit Kumar Barua, Registrar	Member
4.	Prof. (Dr.) Pinaki Bhattacharya, Director (R&D)	Member
5.	Prof. (Dr.) N P Nayak, HOD (Physics), COE & Joint-Coordinator, IQAC	Member
6.	Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
7.	Prof. (Dr.) Sandip Chatterjee, Associate Dean, HOD (Maths) & Joint-Registrar (Academic)	Member
8.	Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
9.	Mr. Manoj Saraogi, CFO	Member
10.	Mr. Santosh Kumar Ray, DGM	Member
11.	Mr. Arvind Srivastava, Joint Registrar	Member
12.	Prof. (Dr.) Dinabandhu Bhandari, Professor (CSE), Coordinator	Member

Leave of Absence Granted:

1.	Mr. Sarbajit Das, Alumni (AEIE-2007 Graduate), Founder and CEO, Sun Dew Solutions	Member
2.	Mr. Hirak Ghosh, GM (HR), Paharpur Cooling Towers Ltd.	Member
3.	Mr. P Naha, GM (HR), Keventer Agro Ltd.	Member
4.	Ms. Rishika Ghosh, Student (CSE)	Member

Welcome by the Chairman

The Chairman welcomed all the members to the twenty-fourth meeting of the IQAC.

Agenda No. 1: Confirmation of the Minutes of the Last IQAC Meeting

The minutes of the twenty-third meeting of the IQAC held on 20-Apr-2022 were confirmed.

Agenda No. 2: Review of the ongoing academic activities

Theory classes and practical classes for all the even semester courses of academic year 2021-2022 are completed and the semester examination is to start on 04-Jul-2022. All Covid-protocols will be followed.

Agenda No. 3: R&D activities of the Institute

Departments have taken initiative of arranging lecture series by the experts. Department of CSE has organized eight sessions of lectures by Prof. Amitava Bagchi. Department of IT has started P. C. Mahalanobis seminar series on Data Science in Industrial Applications by Prof. Debabrata Dutta.

Agenda No. 4: Feedback received from the stakeholders

All the departments are analyzing the feedbacks received from the stakeholders.

Agenda No. 5: Readiness for NAAC Peer Team visits

Chairman talked about the upcoming NAAC peer team visit during 6th and 7th of July 2022. He informed the members of the cell about the NBA expert team visit that took place on 10-Jun-2022 in respect of accreditation of four B. Tech programmes.


Agenda No. 6: Review of the readiness of the new program B. Tech in CSE (IOT&CS)


The registrar provided the update of the AICTE and MAKAUT online visit regarding the introduction of B. Tech. program in CSE (Internet of Things and Cyber Security including Block Chain Technology). The institute has decided to start the program in the academic year 2022-23. In this context, the members of the cell reviewed the proposed course structure, faculties, arrangements of class rooms and Labs.

Agenda No. 12: Miscellaneous

None.

There being no other item on the agenda, the meeting ended with a vote of thanks to the Chair.


27/07/2022
Prof. (Dr.) Basab Chaudhuri
Chairman
IQAC


Prof. (Dr.) Dinabandhu Bhandari
Coordinator
IQAC