ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

MINUTES OF THE THIRTEENTH MEETING OF THE ACADEMIC COUNCIL HELD ON FRIDAY, 9th FEBRUARY, 2018 AT 11:00 AM AT "A" BUILDING CONFERENCE ROOM

Members Present:

1.	Prof. (Dr.) Pranay Chaudhuri	Chairman
2.	Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
3.	Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
4.	Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
5.	Prof. (Dr.) Jayati Datta, HOD (Chem)	Member
6.	Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
7.	Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
8.	Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
9.	Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
10.	Prof. (Dr.) Tapan Chakrabarti, HOD (IT)	Member
11.	Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
12.	Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
13.	Prof. (Dr.) N P Nayak, HOD (Phy) and Dean (Student Affairs)	Member
14.	Mr. Ivan Saha, Nominee BOG	Member
15.	Prof. Krishanu Datta, Faculty Representative	Member
16.	Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
17.	Prof. (Dr.) Nirman Ganguly, Faculty Representative	Member
18.	Prof. Kalarab Ray, Member Secretary	Member

Leave of Absence Granted:

1. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)
2. Prof. (Dr.) Siuli Roy, HOD (MCA)
3. Prof. Chandan Mazumdar, Nominee BOG
4. Prof. (Dr.) Chandan Guha, Nominee BOG
5. Prof. B B Paira, Nominee BOG
6. Prof. (Dr.) Siddhartha Mukherjee, Representative MAKAUT
7. Prof. Debjani Ganguly, Nominee MAKAUT
8. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT

Special Invitees Present:

1. Prof. (Dr.) Sambhunath Biswas, Deputy Director
2. Prof. B R Saha, Advisor (Admin)
3. Prof. (Dr.) S K Barua, Registrar
4. Prof. (Dr.) Siddhartha Ray, Controller of Examinations
5. Mr. Arvind Srivastava, Joint Registrar

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this Thirteenth Academic Council meeting.

Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 10-Aug-2017

The minutes of the twelfth meeting of the Academic Council held on 10-Aug-2017 were confirmed and adopted.

Agenda No. 2: Action Taken Report for the last meeting held on 10-Aug-2017

a) The suggestion made by Prof. Chandan Mazumdar, BOG Nominee, regarding grade-wise distribution of students to be shown (on presentation slides) in terms of percentage (instead of absolute count) of total number of students, was duly incorporated in presentation of results of Odd Semester Examination 2017-2018 [reference point-3(a) of Minutes of 12th AC Meeting held on 10-Aug-2017].

b) The suggestion made by Prof. Debjani Ganguly, MAKAUT Nominee, regarding showing (on presentation slides) paper names (together with respective paper codes), could not be incorporated in presentation of results of Odd Semester Examination 2017-2018 due to space constraint on slides [reference point-3(b) of Minutes of 12th AC Meeting held on 10-Aug-2017].

Agenda No. 3: Consideration of a Proposal for providing Facility for Semester-long Project Work for External Students

A brief background was provided by the Chairman, mentioning the e-mail (containing the proposal) circulated amongst the Academic Council Members on 13-Dec-2017, and remarks / comments from the various members in response to the said e-mail. A summary of approval on this resolution by circulation, observations on this resolution by circulation, together with the proposal, were presented. After due ratification, the Council approved the proposal of providing facility for semester-long project work at HIT for external students against (a) submission of a "No Objection Certificate" (in a format specified by HIT) from the parent institute, and (b) payment of a non-refundable fee of Rs. 15,000/- to HIT. It was decided that the Registrar will incorporate a few more operational details in this proposal, and the finalized one will be shared in the next meeting of the Council.

Agenda No. 4: Consideration of the results of Odd Semester Examination 2017-2018 held in Nov-Dec-2017

The analysis of the results, compiled by the Controller of Examinations (COE), was presented in PowerPoint form; also a printed booklet, titled "Result of Odd Semester Examinations 2017-18", was distributed to all members for ready reference. After due deliberations, the results for the following programmes were approved by the Council:
✓ **B Tech** – for all students of 1st Year (1st Semester), 2nd Year (3rd Semester), 3rd Year (5th Semester), and 4th Year (7th Semester) for following streams: AEIE, BT, CE, CHE, CSE, ECE, EE, IT, and ME
✓ **M Tech** – for all students of 1st Year (1st Semester), and 2nd Year (3rd Semester) for following streams: AEIE, BT, CSE, ECE, RE (offered by CHE Department), and VLSI (offered by ECE Department)
✓ **MCA** – for all students of 1st Year (1st Semester), and 2nd Year (3rd Semester).

Agenda No. 5: Miscellaneous

a) MAKAUT Notice regarding Mandatory Additional Requirement for earning B Tech Degree – A brief background was provided by the Chairman, and some possible HIT-specific operational details were discussed by the Council Members. MAKAUT has recommended a list of extra classroom activities as mandatory additional requirements for completion of B.Tech. degree which was adopted by the Council with some minor modifications. It was decided to form a 3-member committee, consisting of the Registrar, the HOD (Biotechnology Department), and the HOD (Humanities Department) for drafting a circular to be distributed as a notice within the next couple of weeks.

b) Industry Representative in BOS of Chemical Engineering Department – As suggested by Mr Ivan Saha, BOG Nominee, it was decided to replace the name of Mr Siddhartha Sengupta (who has resigned from Vikram Solar) with a suitable name to be suggested by Mr Ivan Saha.

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.

Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council

Prof. Kalarab Ray
Member Secretary
Academic Council