

## ACADEMIC COUNCIL

### HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

#### **MINUTES OF THE SEVENTEENTH MEETING OF THE ACADEMIC COUNCIL HELD ON WEDNESDAY, 8<sup>th</sup> MAY, 2019 AT 11:00 AM AT "A" BUILDING CONFERENCE ROOM**

##### **Members Present:**

1.	Prof. (Dr.) Pranay Chaudhuri, Principal	Chairman
2.	Prof. Debjani Ganguly, Nominee MAKAUT	Member
3.	Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
4.	Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
5.	Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
6.	Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
7.	Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
8.	Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
9.	Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
10.	Prof. (Dr.) Suparna Chakraborty, HOD (Hum)	Member
11.	Prof. (Dr.) Tapan Chakrabarti, HOD (IT)	Member
12.	Prof. (Dr.) Sandip Chatterjee, HOD (Math)	Member
13.	Prof. (Dr.) Souvik Basu, HOD (MCA)	Member
14.	Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
15.	Prof. (Dr.) N P Nayak, HOD (Phy) and Dean (Student Affairs)	Member
16.	Prof. Krishanu Datta, Faculty Representative	Member
17.	Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
18.	Prof. Kalarab Ray, Member Secretary and Controller of Examinations	Member

##### **Leave of Absence Granted:**

1. Prof. (Dr.) Jayati Datta, HOD (Chem)
2. Prof. Chandan Mazumdar, Nominee BOG
3. Prof. (Dr.) Chandan Guha, Nominee BOG
4. Mr. Ivan Saha, Nominee BOG
5. Prof. (Dr.) Siddhartha Mukherjee, Representative MAKAUT
6. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT

##### **Special Invitees Present:**

1. Prof. (Dr.) Dinabandhu Bhandari, Faculty Representative
2. Prof. (Dr.) S K Barua, Registrar
3. Prof. (Dr.) Atanu Kundu, Deputy Controller of Examinations

After granting leave of absence to members as mentioned above, the meeting started.

##### **Welcome by the Chairman**

The Chairman welcomed all members to this Seventeenth Academic Council meeting.

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**Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 25-Feb-2019**

The minutes of the sixteenth meeting of the Academic Council held on 25-Feb-2019 were confirmed and adopted.

**Agenda No. 2: Induction of Prof. (Dr.) Dinabandhu Bhandari of CSE Department into Academic Council as Faculty Representative cum Member Secretary**

The Chairman welcomed Prof. (Dr.) Dinabandhu Bhandari to the Academic Council and introduced him to the members present.

- (a) It was decided that Prof. Bhandari will take over, from Prof. Kalarab Ray, the role of the Member Secretary of the Academic Council (AC), with effect from 01-Jun-2019.
- (b) It was also decided that Prof. Bhandari will take over, from Prof. Kalarab Ray, the role of the Coordinator of the Internal Quality Assurance Cell (IQAC), with effect from 01-Jun-2019.

The Chairman and the members present thanked Prof. Ray for the services he has rendered to the Academic Council and the IQAC.

**Agenda No. 3: Introduction of a new clause in the examination rules regarding Special Supplementary Examinations**

It was decided to revise the last paragraph of Section-5.4.2.2 [Rules for Examinations] as follows (by including the underscored text below).

*"There shall be no separate Supplementary Examinations for 2nd & 3rd year B Tech, 1st year M Tech and 1st & 2nd year MCA. However, Supplementary Examinations only in respect of 1st & 2nd semester for 1st year B Tech, 3rd & 4th semester for final year M Tech, and 7th & 8th semester of final year B Tech and 5th & 6th semester of final year MCA, for Theory as well as for Practical and Sessional papers, shall be held within one month from the date of publication of results."*

**Agenda No. 4: Consideration of the Detailed Syllabus for 3rd and 4th Semester for all B Tech and M Tech programmes**

The curriculum, Course Structure for entire programme and Detailed Syllabus for 2<sup>nd</sup> Year (i.e., 3<sup>rd</sup> and 4<sup>th</sup> Semester), for the following programmes, were reviewed and approved by the Academic Council (subject to one final round of checking with respect to proper codes and/or names for all papers concerned) for publishing on the HIT Web-site before commencement of the Academic Session 2019-2020:

- B Tech – AEIE, BT, CE, CHE, CSE, ECE, EE, IT, and ME
- M Tech – AEIE, BT, REEN, CSE, ECE, and VLSI

**Agenda No. 5: Miscellaneous**

- (a) MCA Programme Merging – In view of the approval received from AICTE, it is recommended that the Computer Application Centre (CAC) be renamed, with effect from 01-Jul-2019 (Academic Year 2019-2020), as Department of Computer Applications, being the 10<sup>th</sup> degree-awarding department of HIT, offering only a Post-Graduate (PG) programme (MCA).

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Ray

