ACADEMIC COUNCIL
HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107
MINUTES OF THE THIRTY EIGHTH MEETING OF THE ACADEMIC COUNCIL HELD ON FRIDAY, 18th AUGUST, 2023 AT 11:00 AM

Members Present:

1.	Prof. (Dr.) Basab Chaudhuri, Principal	Chairman
2.	Prof. (Dr.) Mihir Kumar Bhattacharya, Nominee BOG	Member
3.	Prof. (Dr.) Subhashis Datta, Nominee MAKAUT	Member
4.	Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
5.	Prof. (Dr.) N P Nayak, HOD (Phy) and COE	Member
6.	Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
7.	Prof. (Dr.), Prabir Banerjee, HOD (ECE)	Member
8.	Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
9.	Prof. (Dr.) Siuli Roy, HOD (IT)	Member
10.	Prof. (Dr.) Sandip Chatterjee, HOD (Math), Jt. Registrar (Academic), Coordinator (IQAC), & Associate Dean (Student Affair)	Member
11.	Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
12.	Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
13.	Prof. (Dr.) Jayati Dutta, HOD (Chem)	Member
14.	Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
15.	Prof. (Dr.) Dinabandhu Bhandari, Faculty Representative	Member
16.	Prof. (Dr.) Krishanu Dutta, Faculty Representative	Member
17.	Prof. (Dr.) Sayantani Dutta, Faculty Representative	Member
18.	Prof. (Dr.) Atanu Kundu, Deputy Controller of Examinations	Special Invitee
19.	Prof. (Dr.) S K Barua, Registrar,	Special Invitee
20.	Mr. Arvind Srivatava, Joint Registrar	Special Invitee
21.	Prof. (Dr.) Pinaki Bhattacharya, Director, Research & Dev	Special Invitee
22.	Prof. (Dr.) Nandan Kumar Jana	Member Secretary

Members Absent:

23.	Prof. (Dr.) K. K. Chaudhuri, Nominee BOG	Member
24.	Prof. Sekhar Bhattacharjee, Nominee BOG	Member
25.	Mr. Ivan Saha, Nominee BOG	Member
26.	Prof. (Dr.) Kesab Bhattacharya, Nominee MAKAUT	Member
27.	Prof. (Dr.) Utpal Roy, Nominee MAKAUT	Member
28.	Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
29.	Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
30.	Prof. (Dr.) Souvik Basu, HOD (CA)	Member
31.	Prof.(Dr.) Jyotirmoy Ghosh, Faculty Representative	Member
32.	Mr. P. K. Agarwal, Chief Executive Officer, KBT	Permanent Invitees
33.	Mr. Probir Roy, Director, KBT	Permanent Invitees

Welcome by the Chairman

The Chairman welcomed all members to the 38th (thirty eighth) Academic Council meeting.

Agenda No. 1: Consideration of the recommendations of the Boards of Studies (BoS) of the following degree-awarding departments regarding revised course curriculum for the various B.Tech. and MCA programs and detailed syllabi for 1st Year: Applied Electronics and Instrumentation Engineering (AEIE), Biotechnology (BT), Civil Engineering (CE), Chemical Engineering (CHE), Computer Science and Engineering (CSE), Computer Science and Business System (CSBS), Computer Science and Engineering [CSE (AI & ML)], Computer Science and Engineering [CSE (Data Sc.)], Computer Science and Engineering [CSE (IoT & CS)], Electronics and Communication Engineering (ECE), Electrical Engineering (EE), Information Technology (IT), and Mechanical Engineering (ME); and for 1st and 2nd year: Masters of Computer applications (MCA), for the academic session 2023-24 and beyond.

Upon approval of the BoS of the degree-awarding departments [AEIE, BT, CE, CHE, CSE, CSBS, CSE (AI & ML), CSE (Data Sc.) CSE (IoT & CS), ECE, EE, IT, ME, and CA (Computer application)] revised course curriculum structure and detailed syllabi for 1st Year of each B.Tech. programs and revised course curriculum structure and detailed syllabi for 1st Year and 2nd year of MCA programs were presented before the members of the council. After due deliberation, the AC members in principle approved the detailed syllabus.

Agenda No. 2: Miscellaneous

(i) **Report to council members about the progress of ABC (Academic Bank of Credit) system of HITK**

The Controller of Examinations reported to the council member that ABC registration of the students was started.

(ii) *Consideration for the creation of Board of Examinations*

The Controller of Examinations proposed the following members for the creation of Board of Examinations and the members of council accepted the proposal.

SL No.	Name	Role
1	The Principal	Chairman
2	All Deans	Member
3	Registrar	Member
4	Four HODs of four departments will be nominated by Principal for 3 years term	Member
5	Deputy Controller of Examinations	Member
6	Controller Examinations	Member Secretary

(iii) Consideration for the duration of end semester theory examination for all UG and PG batches of all students from academic session 2023-24

The Controller of Examinations proposed that the full marks of the end semester theory examination will be 60 from the academic session 2023-24, so, the duration time of end semester theory examination will be two and half hours (2 hours and 30 minutes) for all UG and PG batches of all students from academic session 2023-24, and the members of council accepted the proposal.
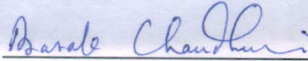
(iv) Nomination of BoS members of Dept. of Civil Engineering (CE)

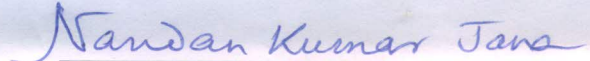HOD of the Dept. of CE proposed the following two external experts name for nomination by Academic Council

1. Prof. (Dr.) Amit Dutta, Professor, Dept. of Civil Engineering, JU, Kolkata.

2. Prof. (Dr.) Subhashish Roy Chowdhury, Associate Professor Dept. of Civil Engineering, JU, Kolkata.

The members of council approved the nomination of above two experts as BoS member for Dept. of CE.

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.

Prof. (Dr.) Basab Chaudhuri
Chairman
Academic Council

Prof. (Dr.) Nandan Kumar Jana
Member Secretary
Academic Council