

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

MINUTES OF THE EIGHTH MEETING OF THE ACADEMIC COUNCIL HELD ON

FRIDAY, 27th MAY, 2016 AT 11:00 AM AT "A" BUILDING CONFERENCE ROOM

Members Present:

1.	Prof. (Dr.) Pranay Chaudhuri	Chairman
2.	Prof. (Dr.) Madhurima Chattopadhyay, HOD, AEIE dept.	Member
3.	Prof. (Dr.) Srabanti Basu, HOD, BT dept.	Member
4.	Prof. (Dr.) Tapas Sadhu, HOD, CE dept.	Member
5.	Prof. (Dr.) Subhashis Majumder, HOD, CSE dept.	Member
6.	Prof. (Dr.) Satadal Mal, HOD, EE dept.	Member
7.	Prof. (Dr.) Prabir Banerjee, HOD, ECE dept.	Member
8.	Prof. (Dr.) Suparna Chakraborty, HOD, Hum dept.	Member
9.	Prof. (Dr.) Tapan Chakrabarti, HOD, IT dept.	Member
10.	Prof. (Dr.) Anindita M. Bhattacharya, HOD, Maths dept.	Member
11.	Prof. (Dr.) Sukanta Sarkar, HOD, ME dept.	Member
12.	Prof. (Dr.) N P Nayak, HOD, Phy dept.	Member
13.	Prof. (Dr.) A M Ghosh, Nominee BOG	Member
14.	Prof. (Dr.) Raja Datta, Nominee MAKAUT (WBUT)	Member
15.	Prof. Nirman Ganguly, Faculty Representative	Member
16.	Prof. Kalarab Ray, Member Secretary	Member

Leave of Absence Granted:

1.	Prof. (Dr.) Pinaki Bhattacharya, HOD, ChE dept.	Member
2.	Prof. Manoj Kumar Mitra, Nominee BOG	Member
3.	Prof. B B Paira, Nominee BOG	Member
4.	Mr. Ivan Saha, Nominee BOG	Member
5.	Prof. (Dr.) Prasad Syam, Nominee MAKAUT (WBUT)	Member
6.	Dr. Syed Rafikul Islam, Nominee MAKAUT (WBUT)	Member
7.	Prof. Krishanu Datta, Faculty Representative	Member

Special Invitees Present:

1.	Prof. B R Saha, Registrar
2.	Prof. (Dr.) Siddhartha Ray, Controller of Examinations and Dean (UG)
3.	Prof. (Dr.) Siuli Roy, HOD, MCA programme

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this Eighth Academic Council meeting.

PC

Stay

Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 11-Feb-2016

The minutes of the seventh meeting of the Academic Council held on 11-Feb-2016 were confirmed.

Agenda No. 2: Action Taken Report for the last meeting held on 11-Feb-2016 (regarding update of Examination Rules as per Agenda No. 5)

The following changes have been made to the Examination Rules.

Clause-5.4.2.2: The portion “*There shall be no separate Supplementary Examinations under normal condition for I / II / III Year B Tech ... from the date of publication of Final Semester Result*” has been replaced by “*There shall be no separate Supplementary Examinations for 2nd and 3rd year B Tech. However, for 1st year and final year students, Supplementary Examinations only in respect of 1st and 2nd semester for 1st year B Tech and M Tech, 3rd and 4th semester for final year M Tech, and 7th and 8th semester of final year B Tech shall be held within one month from the date of publication of results.*”

Clause-5.4.2.6: This has been included under “**Scope for Grade Improvement**” as “*A candidate may apply to re-appear in a regular examination of an already passed paper to improve the grade by depositing the requisite fees. Maximum number of such attempts will be two (2) in the entire degree program. The internal assessment marks of the paper(s) will however be carried forward. If the grade obtained in the repeat examination is lower than his / her original grade, the original grade shall prevail.*”

Agenda No. 3: Consideration of the recommendations of the Boards of Studies of the Departments of Applied Electronics and Instrumentation Engineering, Biotechnology, Civil Engineering, Chemical Engineering, Computer Science and Engineering, Electronics and Communication Engineering, Electrical Engineering, Information Technology and Mechanical Engineering, regarding curricula and syllabi for B Tech 3rd Year as well as for MCA 1st Year

Prof. (Dr.) Pranay Chaudhuri, Chairman informed the Members that Moulana Abul Kalam Azad University of Technology, West Bengal has conferred Autonomous status to our MCA programme as well w.e.f. 2016-17 academic year for a period of four years.

In view of above, it was decided that Prof. (Dr.) Siuli Roy, HOD, MCA Programme, will become a member of the Academic Council.

The curricular structures for B Tech 3rd Year and MCA programmes were then presented and discussed. After due deliberations, the curricular structures and detailed syllabi both for B Tech 3rd Year and for MCA 1st Year were approved by the Council, subject to the following changes:

- (a) B Tech for CSE Department: Computer Networks [CSEN3102] and Computer Networks Lab [CSEN3112] papers should be moved to 6th Semester while Database Management Systems [CSEN3201] and Database Management Systems Lab [CSEN3211] papers should be moved to 5th Semester. The respective paper codes also should be changed accordingly.
- (b) MCA Programme: Contact Hours for all papers should be in line with the respective Credit Points, by including necessary Lecture and/or Tutorial hours for the concerned papers.

Agenda No. 4: Miscellaneous

- (a) Modification of Examination Rules under Operational Guidelines: The following change to the Operational Guidelines (i) under **Section 5.4.2.3(a) of Examination Rules**, as proposed by the Controller of Examinations (COE), were discussed, and after due deliberations, were approved by the Council.

Clause-5.4.2.3(a): The clause should read as “Based on the recommendations of the respective HOD’s and approved by the Principal, the COE will appoint two paper setters for independently framing two sets of question paper and also at least one moderator, who should be an external subject expert, for each course code. However, for Supplementary examinations, the moderator may be an internal subject expert.”

- (b) Change in BOS External Member for BT Department: It was approved by the Council that Dr Sripanra Dutta (Professor, Department of Chemical Technology, University of Calcutta) will replace Dr Lalitagauri Ray (Professor, Department of Food Technology and Chemical Engineering, Jadavpur University) as Member of the Board of Studies in Biotechnology department.

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. Kalarab Ray
Member Secretary
Academic Council