

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

MINUTES OF THE NINTH MEETING OF THE ACADEMIC COUNCIL HELD ON
THURSDAY, 4th AUGUST, 2016 AT 11:00 AM AT "A" BUILDING CONFERENCE ROOM

Members Present:

1. Prof. (Dr.) Pranay Chaudhuri	Chairman
2. Prof. (Dr.) Madhurima Chattopadhyay, HOD, AEIE dept.	Member
3. Prof. (Dr.) Srabanti Basu, HOD, BT dept.	Member
4. Prof. (Dr.) Sulagna Chatterjee, HOD, ChE dept.	Member
5. Prof. (Dr.) Samiran Mitra, HOD, Chem dept.	Member
6. Prof. (Dr.) Tapas Sadhu, HOD, CE dept.	Member
7. Prof. (Dr.) Subhashis Majumder, HOD, CSE dept.	Member
8. Prof. (Dr.) Satadal Mal, HOD, EE dept.	Member
9. Prof. (Dr.) Suparna Chakraborty, HOD, Hum dept.	Member
10. Prof. (Dr.) Tapan Chakrabarti, HOD, IT dept.	Member
11. Prof. (Dr.) Sukanta Sarkar, HOD, ME dept.	Member
12. Prof. (Dr.) N P Nayak, HOD, Phy dept.	Member
13. Prof. (Dr.) Siuli Roy (MCA)	Member
14. Prof. Krishanu Datta, Faculty Representative	Member
15. Prof. Kalarab Ray, Member Secretary	Member

Leave of Absence Granted:

1. Prof. (Dr.) Prabir Banerjee, HOD, ECE dept.	Member
2. Prof. (Dr.) Anindita M. Bhattacharya, HOD, Maths dept.	Member
3. Prof. (Dr.) A M Ghosh, Nominee BOG	Member
4. Prof. Manoj Kumar Mitra, Nominee BOG	Member
5. Prof. B B Paira, Nominee BOG	Member
6. Mr. Ivan Saha, Nominee BOG	Member
7. Prof. (Dr.) Prasad Syam, Nominee MAKAUT (WBUT)	Member
8. Dr. Syed Rafikul Islam, Nominee MAKAUT (WBUT)	Member
9. Prof. (Dr.) Raja Datta, Nominee MAKAUT (WBUT)	Member
10. Prof. (Dr.) Nirman Ganguly, Faculty Representative	Member

Special Invitees Present:

1. Prof. (Dr.) Sambhunath Biswas, Dy. Director
2. Prof. B R Saha, Registrar
3. Prof. (Dr.) Siddhartha Ray, Controller of Examinations and Dean (UG)

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this Ninth Academic Council meeting.

PC

Ray

Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 27-May-2016

The minutes of the eight meeting of the Academic Council held on 27-May-2016 were confirmed with necessary corrections to some inadvertent mistakes:

- **Welcome by the Chairman** – the sentence “*The Chairman welcomed all members to this Seventh Academic Council meeting.*” should be changed to “***The Chairman welcomed all members to this Eighth Academic Council meeting.***”
- **Agenda No. 6: Miscellaneous** – this section heading should be changed to “**Agenda No. 4: Miscellaneous**”

Agenda No. 2: Action Taken Report for the last meeting held on 27-May-2016 (regarding Modification of Examination Rules under Operational Guidelines as per Agenda No. 4)

The following change has been made to the Examination Rules under Operational Guidelines.

Clause-5.4.2.3(a): The clause should read as “*Based on the recommendations of the respective HOD’s and approved by the Principal, the COE will appoint two paper setters for independently framing two sets of question paper and also at least one moderator, who should be an external subject expert, for each course code. However, for Supplementary examinations, the moderator may be an internal subject expert.*”

Agenda No. 3: Consideration of a refundable caution deposit for full-time research scholars, registered with MAKAUT and carrying out research at HIT

The Chairman informed the Academic Council about a proposal submitted by the Registrar, HIT on 20-Jun-2016 regarding introducing a refundable caution deposit for full-time research scholars, registered with the Moulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT) and doing research at the Heritage Institute of Technology, Kolkata (HIT). This proposal was accepted by the Academic Council as follows.

“*Full-time research scholars registered with MAKAUT, carrying out research at Heritage Institute of Technology shall have to make a caution deposit of Rs. 15,000/- (Rupees Fifteen Thousand only) for using infrastructural facilities of the institute. After completion of the course, the caution deposit will be refunded, subject to necessary clearances from all relevant departments of the institute.*”

Agenda No. 4: Consideration of the results of Even Semester Examination 2015-2016

The analysis of the results, compiled by the Controller of Examinations (COE), was presented in PowerPoint form; also a printed booklet, titled “Results of Even Semester Examination 2015-16”, was distributed to all members for ready reference. After due deliberations, the results were approved by the Council.

PC

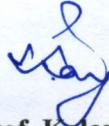
Agenda No. 5: Miscellaneous

It was approved by the Council that Dr. Santanu Ghorai (Associate Professor, Department of Applied Electronics and Instrumentation Engineering, HIT) will replace Sreeparna Dasgupta as Faculty Representative in the Academic Council.

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. Kalarab Ray
Member Secretary
Academic Council