Heritage Institute of Technology
Kolkata

Notice

Date: 19.09.2025

Registration 2025

All newly admitted (2025) 1st year B.Tech. and M.Tech. students are directed to produce **hard copies of self-attested** under mentioned documents (except photo and signature) to their respective departments for **attestation** by the **HODs/DCs**.

Documents to be produced before HODs/DCs for attestation	Documents Type & Size
Recent Colour Photo of Student	**Scanned copy in .jpg format within the size less than 50 KB**
Full Signature of Student	
ABC Id	
Aadhaar Card	
Final Allotment Letter issued by WBJEE Board / PGET Board for allotted student	
Rank Card of WBJEE/JEE-Main/PGET	
D.O.B. Proof Certificate (10th Admit /Birth Certificate)	**Scanned copy in .pdf format within size between 120 KB to 199 KB**
Anti Ragging Declaration	
Photocopy of Mark Sheets of a) Class X & XII **(for B.Tech. 1st Yr.)** b) Class X, XII & Graduation **(for M.Tech. 1st Yr.)**	
Domicile Certificate (for the resident of West Bengal)	
EWS Certificate for the AY 2025-2026 (for EWS allotted students only)	
SC/ST Certificate	
Income Certificate (for TFW students only)	

Documents duly attested by HODs/DCs are required to **scan** along with the student's photograph and signature as per specification mentioned above.

The **scanned documents** are required to kept under student's custody till further instructions. This exercise is necessary for students Registration under the affiliating University (MAKAUT,WB).

NB: Photocopy of the original Mark Sheets (mark sheets downloaded from any website is not acceptable) must be provided for registration process.

Dr. Sujit Kumar Barua
Registrar

Note: All members of faculty those who are taking 1st year classes are requested to made a wide publicity amongst students.