



Office of the Controller of Examinations

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

Notice for Even Semester Examinations, **Form fill up: 2025**

Notice No. HRIT/0914/4207

Date:21.04.2025

This is to inform all **B.Tech., MCA and M.Tech.** students that the **Even Semester Theory Examinations, 2025** are tentatively scheduled to commence from **14th May, 2025**.

All students are required to fill up their examination forms online by logging into the student control panel starting on and from **21st April, 2025 (Monday), 6:00 PM**.

Students are advised to carefully select and enter their elective paper codes while filling the form.

After saving the form, students are required to pay the prescribed fees of **Rs.1200/- for regular papers and Rs.1000/- for backlog papers (non-refundable)** strictly through online facility (net banking / debit card / credit card) only.

Last date for online filling of forms and submission of fees is: **30.04.2025**.

Students are also directed to note the following points:

- That the acceptance of form is only provisional and that if any student fails to secure minimum attendance, he/she is liable to be disallowed to appear for **Even Semester Examinations, 2025** and, in such case, his/her Examination Fees would be refunded.
- Admit Card will be generated one week before the commencement of Examinations.
- Students are instructed not to change / discontinue their mobile numbers mentioned in the application

For Grade Improvement Candidates:

Students seeking to appear for **Grade Improvement** must obtain **prior approval** from the **COE Department**, as per **Notice No: HRIT/0914/4201**, dated **17.04.2025**.

Only eligible students will be notified via email. Upon receiving approval, they may proceed with filling the examination form for grade improvement.

Prof. N. P. Nayak
(Controller of Examinations)