

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

55th Meeting of the Board of Governors
Date: Saturday, 11th May, 2019 at 11:00 A.M.
Venue: Conference Room of the Institute

ATTENDANCE SHEET

	<u>Name</u>		<u>Signature</u>
1.	Shri P. R. Agarwala	Chairman	<i>P. R. Agarwala</i>
2.	Shri Vikram Swarup	Vice-Chairman	<i>Vikram Swarup</i>
3.	Shri Sanjay Agarwal	Member	
4.	Shri N. P. Dalmia	Member	
5.	Shri H. P. Budhia	Member	
6.	Shri Siddharth Swarup	Member	<i>Siddharth Swarup</i>
7.	Swami Atmapriyananda	Member	
8.	Prof. (Dr.) Somdatta Chakravorty	Member	
9.	Smt. Chandani Tudu	Member	<i>Chandani Tudu</i>
10.	Regional Officer (ERO), AICTE	Member	
11.	Prof. (Dr.) Dinabandhu Bhandari	Member	<i>Dinabandhu Bhandari</i>
12.	Prof. (Dr.) Mousiki Kar	Member	<i>Mousiki Kar</i>
13.	Prof. (Dr.) Pranay Chaudhuri	Member Secretary	<i>Pranay Chaudhuri</i>

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

55th Meeting of the Board of Governors
Date: Saturday, 11th May, 2019 at 11:00 A.M.
Venue: Conference Room of the Institute

ATTENDANCE SHEET

Invitees

Name

Signature

- | | | |
|-----|---------------------------------|-----------------------------|
| 1. | Shri H. K. Chaudhary | |
| 2. | Shri Sajjan Bhajanka | |
| 3. | Shri Jaydeep Chitlangia | |
| 4. | Shri Probir Roy | <i>P Roy</i> |
| 5. | Shri P. K. Agarwal | <i>P. K. Agarwal</i> |
| 6. | Shri Pranabesh Das | <i>Pranabesh Das</i> |
| 7. | Prof. (Dr.) K. K. Chaudhuri | <i>K. K. Chaudhuri</i> |
| 8. | Dr. Sujit Kumar Barua | <i>Sujit Barua</i> |
| 9. | Prof. (Dr.) Pinaki Bhattacharya | <i>P. Bhattacharya</i> |
| 10. | Shri Manoj Saraogi | <i>MS</i> |
| 11. | Shri Jaydeep H Goswami | |
| 12. | Mr. Kaushik Bhattacharya | <i>Kaushik Bhattacharya</i> |
| 13. | Mr. Arvind Srivastava | |
| 14. | Prof. KRISHANU DATTA | <i>Krishanu Datta</i> |
| 15. | Saurosh Kumar Ray | <i>Saurosh Kumar Ray</i> |
| 16. | PRATYUSH CHATTERJEE | <i>Pratyush Chatterjee</i> |

**MINUTES OF THE FIFTY FIFTH MEETING OF THE BOARD OF GOVERNORS
HELD ON SATURDAY, THE 11TH MAY, 2019 IN THE CONFERENCE ROOM OF
THE INSTITUTE**

Members Present:

Shri Prahlad Rai Agarwala *in the Chair*
Shri Vikram Swarup
Shri Siddharth Swarup
Smt. Chandani Tudu
Prof. (Dr.) Dinabandhu Bhandari
Prof. (Dr.) Mousiki Kar
Prof. (Dr.) Pranay Chaudhuri *Member-Secretary & Principal*

Leave of Absence was granted to:

Shri Sanjay Agarwal
Shri N. P. Dalmia
Shri H.P. Budhia
Swami Atmapriyananda Maharaj
Prof. (Dr.) Somdatta Chakravortty

Special Invitees:

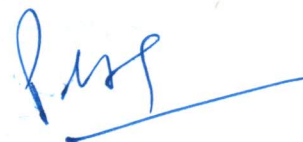
Shri Probir Roy
Shri P.K. Agarwal
Shri Pranabesh Das Director of Technical Education, Govt. of West Bengal
Prof. (Dr.) K.K. Chaudhuri
Prof. (Dr.) Pinaki Bhattacharya
Prof. Krishanu Datta
Dr. Sujit Kumar Barua
Shri Manoj Saraogi
Shri Kaushik Bhattacharya
Mr. Santosh Kumar Ray
Mr. Pratyush Chatterjee

Shri P.R. Agarwala, Chairman, BOG, HIT, took the Chair and called the meeting to order after granting leave of absence as mentioned above and welcoming all the members and Invitees present in the meeting.

'OM' was chanted for three times before starting the meeting.

The Chairman, BOG, HIT welcomed new members, namely

→ Smt. Chandrani Tudu, W.B.C.S (EXE), Special Secretary, Dept. of Higher Education, Govt. of West Bengal as State Govt. Nominee



Agenda Item No. 1: **Confirmation of the Minutes of the 54th Meeting of the BOG held on Saturday, 9th February, 2019**

Minutes of the 54th Meeting of the BOG held on 9th February, 2019 were duly circulated. As there was no comment from the members, the minutes were confirmed.

Agenda Item No. 2: **Action taken report on the resolutions/decisions made in the last meeting**

The BOG noted and approved the ATR in respect of decisions taken in the previous meeting.

Agenda Item No. 3: **To consider resolutions adopted in 17th meeting of Academic Council held on 08.05.2019**

BOG noted and approved the resolutions adopted in 17th meeting of Academic Council held on 08.05.2019

Agenda Item No. 4: **To consider a report on various activities of the Institute since the last meeting**

The BOG noted the following:

4.1 NIRF 2019 Ranking - Heritage Institute of Technology has been ranked 150 amongst Engineering Universities and Institutes (considering both Government and Private) in the country.

4.2 AICTE Application for the Academic Year 2019-2020 submitted for

- (i) Extension of Approval (EOA) of all existing B.Tech. and M.Tech. programmes of HITK
- (ii) EOA of MCA programme of CAC, HITK
- (iii) Merging of Computer Application Centre, Heritage Institute of Technology with Heritage Institute of Technology under Merger of Institution under the same Trust operating in the same Campus as per provision of AICTE Approval Process Handbook 2019-2020

AICTE vide its letter no. F.No. Eastern/1-4266792831/2019/EOA dated 30.04.2019 has approved the proposal for merger of Computer Application Centre, Heritage Institute of Technology (Child Institute) with Heritage Institute of Technology (Parent Institute).



AICTE also issued EOA letter for all existing B.Tech. and M.Tech. courses for the AY 2019-2020.

As per approval of merger of Computer Application Centre, Heritage Institute of Technology with Heritage Institute of Technology, with effect from 1st July 2019, Computer Application Centre, HIT is renamed as the Department of Computer Applications being the tenth degree awarding department of Heritage Institute of Technology.

4.3 NBA Accreditation: A new application has been created with a Temporary Id 3693-30/04/2019 for accreditation of B.Tech. programme in Mechanical Engineering on NBA Portal

4.4 Inspection by MAKAUT, WB: Two members Expert Committee from MAKAUT, WB visited the Institute for inspection of MCA programme and expressed their satisfaction after the visit.

4.5 Grant-in-Aid under MODROBS Scheme of AICTE

Department of AEIE received a grant-in-aid under MODROB Scheme of AICTE for the year 2017-2018 with a sanctioned amount of Rs. 14,14,000/- for completion of the Development of the State-of-the-art Industrial Instrumentation Laboratory. Prof.(Dr.) Madhurima Chattopadhyay, HOD, AEIE Dept. is the Coordinator of the Scheme.

BOG also noted the following:

4.6 Results of Odd Semester Examination November-December 2018 under autonomy

4.7 Practical Examinations for the Even Semester 2019 (under Autonomy) commenced from 30.04.2019 to 08.05.2019

4.8 Theory Examinations for the Even Semester 2019 (under Autonomy) will commence from 13.05.2019 to 29.05.2019

4.9 Micro-Chip Development by HITK under Prestigious India Chip Program (Make in India Initiative): HITK completed 32Kb Memory IP Design of a Micro-chip (Mercury2) before schedule for a Product Development Project (Research towards Productization) under Prestigious India Chip Program (Make in India Initiative) in collaboration with eCOE (Electronic Center of Excellence, supported by ESSCI, Skill India). This scale of integration is first of its kind by any Engineering College in India. Total 8 (eight) HITK students worked in this Memory IP project (7 B.Tech. students in ECE and 1 M.Tech. students in VLSI) under the guidance of Prof. Krishanu Datta, Associate Professor, Dept. of ECE.

4.10 First issue of the E-Magazine "AMPERE" of ECE Department published on 28.03.2019. The Bi-Annual magazine publishes recent trends in research, innovative ideas and exposes to the technological advances.

4.11 Members of Faculty published 17 papers in various Conferences and Journals during the period under report.

4.12 The present status of number of Book Titles (7714), number of Book Volumes (57393) and number of Journals (143) in the Central Library of HITK.

4.13 Heritage Utsav 2019 was organized during 01-06.04.2019. In this Utsav 31 (thirty one) technical events during the period 01-03.04.2019 and 33 (thirty three) cultural events during the period 04-06.04.2019 were conducted where students of HIT and other colleges took part.

The students participated in this Utsav with much fanfare and enthusiasm. Members of Faculty & Staff of HITK along with the Faculty Coordinators of 18 (eighteen) different clubs were involved in making Heritage Utsav 2019 a grand success.

4.14 Major events like Workshops / Symposium/ Lecture Sessions / Awareness Programme / Programme on Industry Institute Interaction / Inter College Technical Competition held at the Institute during the period under report.

4.15 Achievement of students during the period under report:

→ Mr. Saurabh Suman Yadav, an ECE graduate in 2010 performed brilliantly in IAS Examinations 2019. He ranked 55th in the list.

→ Ms. Sayantika Ghosh, 4th year BT ranked 1st in the All India Rank in the Graduate Aptitude Test in Engineering (GATE) 2019. She got a score of 1000 out of 1000 under Biotechnology stream.

→ Mr. Sayan Mondal, 4th year EE scored 99.14 percentile in the prestigious Joint Entrance Screening Test (JEST) 2019 (Physics) Examination. His All India Rank is 58. Total number of examinee was 13397.

→ Ms. Mayurakshi Mukherjee, 4th year ECE won 1 Silver and 1 Bronze in Asian Indoor Rowing Championships 2019 held in Bangkok during 27-31st March 2019. She was a member of Indian Rowing Team where Team India finished off with a total medal tally of 7 Golds, 5 Silvers and 1 Bronze, finishing at the top of all the Asian countries which took part in the Championship.

4.16 Various Industrial Visits / Students' Development Programmes / activities during the period under report.

4.17 Various Conferences/ Seminars/ Special Lectures/ Workshops / FDPs organized during the period under consideration.

Agenda Item No. 5: Formation of various Statutory & Non-Statutory Committees for the AY 2019-2020

The BOG approved the proposed Statutory Committees - (i) Disciplinary Committee (ii) Anti Ragging Committee (iii) Anti Ragging Squad (iv) Internal Complaints Committee and (v) SC/ST Committee of Heritage Institute of Technology

BOG also approved the proposed Non-Statutory Committees – (i) Planning & Evaluation Committee, (ii) Grievance Redressal Committee (iii) Examination Committee, (iv) Admissions Committee, (v) Library Committee, (vi) Student Welfare Committee, (vii) Sports & Extra-Curricular Activities Committee and (viii) Academic Audit Committee of Heritage Institute of Technology

Agenda Item No.6: To consider a report on training and placement activities

The BOG noted the report from Training & Placement Cell and expressed its satisfaction on the same.

Agenda Item No.7: To consider a report on the progress of construction activities

The BOG expressed satisfaction at the progress of construction activities.

Agenda Item No.8: To report on HR related matters since the last meeting

The BOG considered and approved

- (i) appointment of following 01 (one) member of staff on the basis of recommendations of the Selection Committee constituted for the purpose

Name	Designation	Dept.
Ms. Shrabanti Sen	Office Assistant	Admin

- (ii) resignation of 02 (two) members of faculty

Name	Designation	Dept
Prof. Soumya Kanti Raj	Assistant Professor	ECE
Prof. (Dr.) Nirman Ganguly	Assistant Professor	Maths

Agenda Item No.9: To consider a report on Anti Ragging measures

The BOG noted and expressed satisfaction on Anti Ragging measures taken by the Institute.

Agenda Item No.10: To consider a report on Internal Complaints Committee (ICC)

The BOG noted and approved the report of the Committee.

Agenda Item No.11: Any other matter with the permission of the Chair

Prof.(Dr.) Dinabandhu Bhandari, Professor, Dept. of Computer Science & Engineering (CSE) has been nominated as the Coordinator of Internal Quality Assurance Cell (IQAC), HIT w.e.f. 1st June 2019 since tenure of Prof. Kalarab Ray, Associate Professor, Dept. of CSE completed on 31st May, 2019.

There being no other business, the meeting ended with a vote of thanks to the Chair.



Prahlad Rai Agarwala
Chairman
Board of Governors



Prof. (Dr.) P. Chaudhuri
Member Secretary
Board of Governors