MINUTE BOOK

HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA

71st Meeting of the Board of Governors

held on Saturday, 2nd September 2023 at 11.00 a.m.
at Heritage Campus

ATTENDANCE SHEET

S/N	Name	Position	Signature
1	Shri P. R. Agarwala	Chairman	
2	Shri Vikram Swarup	Vice Chairman	
3	Shri H. P. Budhia	Member	
4	Shri N. P. Dalmia	Member	
5	Shri Sanjay Agarwal	Member	
6	Shri Siddharth Swarup	Member	
7	Prof. C. Vishnuvardhan Reddy	Member	
8	Dr Somdatta Chakravortty	Member	
9	Smt. Chandani Tudu	Member	
10	ERO, AICTE / Representative	Member	
11	Prof. Dinabandhu Bhandari	Member	02/09/2023
12	Dr Mousiki Kar	Member	02.09.2023
13	Prof. Basab Chaudhuri	Member-Secretary & Principal	02/09/2023

M. S

CHAIRMAN'S INITIALS

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S/N	Name	Position	Signature
1	Shri H. K. Chaudhary	Permanent Invitee	
2	Shri Sajjan Bhajanka	Permanent Invitee	
3	Shri Jaydeep Chitlangia	Invitee	
4	Swami Atmapriyananda	Permanent Invitee	
5	Shri Probir Roy	Special Invitee	
6	Shri P. K. Agarwal	Special Invitee	
7	Shri Suresh G. Menon	Special Invitee	
8	Director of Technical Education / Representative of DTE	Invitee	
9	Prof. K. K. Chaudhuri	Invitee	
10	Prof. Pinaki Bhattacharya	Invitee	
11	Prof. Debabrata Datta	Invitee	
12	Dr Sujit Kumar Barua	Invitee	02/09/23
13	Dr Sandip Chatterjee	Invitee	02/09/23
14	Shri Manoj Saraogi	Invitee	
15	Shri Santosh Kumar Ray	Invitee	
16	Shri Kaushik Bhattacharya	Invitee	02/09/23
17	Mr Clayton M. Moses	Invitee	02/09/2023
18	Lt Col. Amitava Ghosh Dastidar	Invitee	02/09/23
19	Shri Arvind Srivastava	Invitee	2/9/23

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HERITAGE INSTITUTE OF TECHNOLOGY
BOARD OF GOVERNORS
SEVENTY-FIRST MEETING
Saturday, 2nd September 2023, 11.00 am

MINUTES

Members:
Mr Prahlad Rai Agarwala (Chair)
Mr Vikram Swarup (Vice Chairman)
Mr Narain Prasad Dalmia
Mr Siddharth Swarup
Professor Dinabandhu Bhandari
Dr Mousiki Kar
Professor Basab Chaudhuri (Member-Secretary & Principal)

Special Invitees:
Mr Probir Roy
Mr P. K. Agarwal
Mr Suresh G. Menon

In Attendance:
Professor Pinaki Bhattacharya
Professor Debabrata Datta
Dr Sujit Kumar Barua
Dr Sandip Chatterjee
Mr Manoj Saraogi
Mr Santosh Kumar Ray
Mr Kaushik Bhattacharya
Mr Clayton M. Moses
Lt Col. Amitava Ghosh Dastidar
Mr Arvind Srivastava

Leave of Absence:
Mr Hari Prasad Budhia
Mr Sanjay Agarwal
Professor C. Vishnuvardhan Reddy
Dr Somdatta Chakravortty
Ms Chandani Tudu
ERO-AICTE

'OM' was chanted three times before starting the meeting.

Welcome and Quorum

M. S.

The Chair welcomed everyone to the meeting and confirmed that the meeting was quorate. Leaves of absence were also noted.

CHAIRMAN'S INITIAL

Agenda Item No. 1:

Confirmation of the Minutes of the 70th meeting of the BoG held on Saturday, 17.06.2023

The BoG confirmed the minutes of the meeting held on 17.06.2023.

Agenda Item No. 2:

Action taken report (ATR) on decisions taken in the 70th meeting of the BoG

The BoG noted and approved the ATR in respect of decisions taken in the previous meeting.

Agenda Item No. 3:

To consider resolutions adopted in the 37th meeting of Academic Council (AC) held on 27.06.2023

The BoG noted and approved the resolutions adopted in the 37th meeting of AC.

Agenda Item No. 4:

To consider resolutions adopted in the 28th meeting of Internal Quality Assurance Cell (IQAC) held on 17.05.2023

The BoG noted the resolutions adopted in the 28th meeting of IQAC.

Agenda Item No. 5

To consider a report on various activities of the Institute since the 70th meeting of the BoG

The BoG noted the following:

5.1 **Academic (Recommendations of NEP 2020)**

The institute has considered the Regulations 2023 on Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges in the 70th BoG meeting held on 17.06.2023 and is slowly absorbing them in teaching-learning-administration processes.

5.2 **Accolades:**

(i) A team comprising Prof. Subhashis Majumder, Head-CSE, Dr Subhajit Datta, Associate Professor and head-CSE (IoT), Mr Agnish Ghosh and Mr Surya Mazumdar, both final year students of CSE department of HITK, was declared as national winner at Anonymizer Hackathon and awarded a trophy and cash award of Rs. 2.5 lakh by Mr Babul Supriyo, Hon'ble Minister of Information Technology and Electronics & Tourism, Government of West Bengal.

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(ii) The BoG members highly praised the association of the following alumni with ISRO'Mission Chadrayaan-3:

Alumni	Degree	Batch
Mr Arijit Mitra	BTech in ECE	2009-2013
Mr Insha Eraj	BTech in ME	2011-2015
Mr Subhradeep Ghosh	BTech in ChE	2013-2017
Mr Indranil Mukhopadhyay	BTech in ME	2015-2019
Mr Sourav Sinha	BTech in AEIE	2018-2022

(iii) Ms Rituja Bhattacharya of ECE 2020-24 batch, who participated in the Summer Research Program-2023 at NJIT, USA received the 3rd prize and Dr James F. Stevenson Innovation Award, out of a pool of 137+ presentations from all over the world. The award comes with a cash prize of $500. She has also been selected and inducted into the National Academy of Inventors Chapter at NJIT Student Innovation and Inventors Club.

The Board selected 3 top project presentations for the Dr James F Stevenson Innovation Awards and 5 Honourable Mentions. HITK students did remarkably well with ***Rituja Bhattacharya (currently 4th Year ECE)*** *having been awarded the Dr James F Stevenson Innovation Award: 3rd Prize ($500)* and ***Anushri Gupta (currently 4th Year Bio Tech)*** *the Dr James F Stevenson Innovation Award: Honourable Mention-BioScience & Bio Engineering ($100).*

In addition, based on the research and innovation merit of their projects, the URI External Advisory Board nominated 59 students for the membership of the National Academy of Innovators Chapter at NJIT Student Innovator & Inventor Club. Three of our HITK students have been nominated to this list – **Rituja Bhattacharya (4th Year ECE), Anushri Gupta (4th Year Bio Tech) & Poulami Basu (3rd Year CSE).** They will be formally inducted into this prestigious student body in Fall 2023.

5.3 **Induction Programme for B.Tech. & M.Tech. Students and Parents' Orientation Programme**

(i)	**Programme**	**COMPASS, a 3-day Induction Programme for new BTech and MTech students**
	Place	Main Auditorium
	Notable attendees	Chairman, BoG Mr Prahlad Rai Agarwala, Mr Ashish Anupam, Managing Director of Tata Steel Long Products Ltd (Guest of Honour), Prof. Souvik Bhattacharyya, Sr. Vice President, TCG Crest (Chief Guest). Swami Sarvottamananda, Vice Chancellor, Ramakrishna Mission Vivekananda Educational & Research Institute, Belur Math presided over the function and delivered the presidential address
	Inaugurated on	25.08.23

CHAIRMAN'S INITIAL

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(ii)	**Programme**	**Confluence 2023 – the Parents' Orientation Programme**
	Place	Swami Vivekananda Auditorium
	Notable attendees	Swami Vedatitananda, Correspondent of Ramakrishna Mission Shilpamandira, Belur Math (Chief Guest)
	Held on	25.08.23

5.4 **Admissions through WBJEE/JEE (Mains) Counselling for B.Tech. 2023**

The candidates who had got allotment in HITK through WBJEE/JEE (Mains) counselling got their documents verified and got admission during 1st -5th August in the 1st round of counselling, and from 8th – 11th August in the 2nd round of counselling. The admissions for the mop-up round were held from 22nd - 24th August 2023.

5.5 **Institute's participation in Career /Admissions Fairs**

The Institute participated in APAI Pre-counselling Fair 2023 during 30th June 2023 - 2nd July 2023 at Netaji Indoor Stadium, Kolkata.

5.6 **NBA Accreditation**

The Department of Civil Engineering has been accredited by NBA up to 30.06.2026 for the 3 (three) Academic Years from 2023-24 to 2025-26.

5.7 **Publication of Results of Even Semester Examinations 2022-23**

The results of even semester examinations 2022-23 for B.Tech., M.Tech. and MCA were published on 27.06.2023 and 26.07.2023. The results were also made available on the website of the institute on the days of publication.

5.8 **Publication of E-Magazine**

The Department of Applied Electronics and Instrumentation Engineering published its yearly e-magazine BREEZE on 17.08.2023.

5.9 Conferences/ Symposium/ Webinars / Seminars / Special Lectures / Workshops/ FDPs

(i)	**Programme**	**Talk on Radio resource management in 5G and beyond: State-of-the-art, challenges and opportunities"**
	Organised by	CSE
	Speaker	Dr Shankar K. Ghosh, Assistant Professor, CSE, Shiv Nadar Institution of Eminence, Delhi, NCR.
	Held on	14.06.2023

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(ii)	Programme	Breaking Boundaries
	Organised by	TED^{x} HIT Kolkata
	Speakers	Eminent cardiac surgeon Dr Kunal Sarkar, actor & musician Mr. Sujoy Prasad Chatterjee, music composer & RJ Mr Nilayan Chatterjee, consultant psychologist Ms Paromita Mitra Bhowmik, GDE & founder of DYNOPII Mr Anubhav Singh, sports journalist Mr Shuvro Ghosal, young entrepreneur Mr Uttaran Nayak, actor & thespian Mr Anindya Sengupta
	Held on	07.07.23

(iii)	Programme	Workshop on Electronic Product Design
	Organised by	IEEE EDS Student Branch Chapter, HITK and the IEEE EDS Center of Excellence in collaboration with the ECE dept
	Held on	02.08.2023

iv	Programme	Tech Talk
	Organised by	ACM Student Chapter
	Speaker	Dr Tanmoy Chakraborty, Associate Professor of Electrical Engineering and Associate Faculty of the Yardi School of AI at IIT Delhi
	Held on	04.08.2023.
(v)	Programme	On-campus membership drive of The Institution of Engineering and Technology (IET) Kolkata Local Network (KLN)
	Organised by	EE dept
	Speaker	Prof. Samarjit Sengupta and Mr Sankarnath Mukhopadhyay, both past chairmen of IET KLN, Prof. Jitendranath Bera, present chairman of IET KLN, Prof. Tamal Ray, senior member, IET KLN
	Held on	04.08.2023

(vi)	Programme	Tech talk on Semiconductors to AI: Shaping Our Digital Future
	Organised by	ACM student chapter
	Speaker	Dr Pradip K Das, former Professor and Head of the CSE department, Jadavpur University and the Founder Director of the School of Mobile Computing and Communication, Jadavpur University
	Held on	08.08.2023

(vii)	Programme	Webinar on insight of Real Project and IT Industry
	Organised by	Department of Computer Applications
	Speaker	Ms Suranjana Chakraborty, an HIT MCA alumnus, currently working as the Lead Business Analyst, HCL Technologies
	Held on	10.08.2023

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(viii)	**Programme**	**MeriLiFE Mission 2023 (Massive Tree Plantation Drive) as per the direction of Ministry of Education, Govt. of India and AICTE**
	Organised by	HEGA Club
	Held on	10.08.2023

(ix)	**Programme**	**Tech talk on 'Practical Applications of Civil Engineering'**
	Organised by	Department of Civil Engineering in association with Indian Plumbing Association, Kolkata Chapter
	Speakers	Mr Ratan Kumar Sarkar, Unique Engineering Consultancy Pvt. Ltd. and Mr Tarak Chakroborty, TTS Consultant
	Held on	11.08.2023

(x)	**Programme**	**Heritage Quiz Festival**
	Organised by	Atmadweep, the Quiz Club of HITK
	Guests	Renowned quiz masters from Kolkata Quizzing Circuit
	Held on	18.08.2023 & 19.08.2023

(xi)	**Programme**	**Applications of Mathematical Modeling in Ecology: A Case Study**
	Organised by	Department of Mathematics
	Speaker	Dr Ritwick Banerjee, a member of its faculty
	Held on	22.08.2023

(xii)	**Programme**	**SDGs Leadership Development Programme among Youth and Developing Indo-Japan Academic & Business Collaboration**
	Organised by	International Society of Waste Management - Air and Water, India Japan Society of Materials Cycles and Waste Management, Japan
	Visitor	Japanese delegation of 28 members
	Held on	21.08.23

5.10 Data pertaining to the number of books/journals added to the Central Library are as follows:

- Total No. of Titles : 8622
- Total No. of Volumes : 60518
- No. of Journals (Hardcopy) : 95*

(National: 89* & International: 6*)

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5.11 **Thirteen** faculty & staff members attended various external FDPs, STTPs, Seminars, and Conferences etc. during the period under report.

5.12 Industry visit:

The Department of Mechanical Engineering organised industry visits as follows:

Date	Place	Year/No. of participants
26.07.23	**Bengal Beverages Pvt. Ltd.** (a leading bottling plant of Coca-Cola in the country) at Dankuni Plant	3rd Year/32
26.08.23	**Hindusthan Glass Works Ltd.**, Rishra Works.	3rd Year/24

5.13 Observance of National/International Commemorative Days

Organized by	Commemorative Day	Celebrated on
HITK jointly with Vivekananda Rock Memorial & Vivekananda Kendra	International Day of Yoga	21.06.23
HITK	76th Independence Day	15.08.23

Agenda Item No. 6:

To consider a report on R&D activities

- Publications in journals indexed by SCOPUS/Web of Science: 10
- Publication in conference proceedings indexed by SCOPUS: 9
- Books/Book Chapters: 1
- Patents: None
- Ongoing Consultancy Projects: None
- Ongoing Research Projects: 1

The BoG noted the same.

Agenda Item No. 7:

To consider a report on Training & Placement

2024 PASSING OUT BATCH STUDENTS

Placements have started, with Tata Tejas Networks having visited our campus in August 2023 and made 6 offers.

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SAP Labs, IBM, Zlfo R&D and PwC India have confirmed their plans, while EY India, Worley and Tismo plans are being finalised.

Preplacement training for the students has also been conducted.

2023 PASSING OUT BATCH STUDENTS

Placement overview as of 24th August 2023

Circuit Streams	89%	**Core Streams**	77%	**B.Tech. Overall**	84%
MCA	77%	**M.Tech.**	16%	**HITK Overall**	81%
Total Placed	786			**Total Offers**	1232

Highlights:

Bulk recruiters:
a) Capgemini = 308
b) Cognizant = 252
c) TCS = 270
d) EY GDS = 92

Other companies who have recruited students are:

- Atlassian, Morgan Stanley, Goldman Sachs, BNY Mellon, Blinkit, Increff, Trellix, IBM Systems Lab, Grant Thornton, Infosys Specialist Programmer, TCS Research, Oracle, Capgemini Senior Analyst, TCS Digital

Status of Core Engineering Recruiters:

- Classic Fashion of Jordan
- Reliance Retail, Tata Advanced Systems, Arcelor-Mittal, JSW, ITC Foods, Godrej, Linde, Worley, Wood plc, Ultratech Cement, Assystem STUP, Century Ply, Tega, Titagarh Wagons, Arcelor-Mittal Design, Volvo-Eicher, Sisecam Glass etc. completed
- Over 140 offers from core industry
- MN Dastur, Wood plc in progress

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Agenda Item No. 8:

To consider a report on HR related matters since the last meeting

New Joining					
Sl. No.	**Name**	**Date of Joining**	**Dept.**	**Designation**	**Qualification**
1	Mr. Sukesh Kumar Das	05.07.23	CSE	Assistant Professor	M.Tech.
2	Dr. Debasish Jana	14.07.23	CSE	Professor	Ph.D
3	Dr. Anurina Tarafdar	14.07.23	CSE	Assistant Professor	Ph.D
4	Dr. Diganta Sengupta	11.08.23	CSE	Associate Professor	Ph.D

Resignation					
Sl. No.	**Name**	**Designation**	**Dept.**	**Date of Leaving**	**Reason**
1	Dr. Anindita Kundu	Assistant Professor	CSE	19.06.23	Joined Vellore Institute of Technology, Chennai
2	Dr. Lopamudra Dey	Assistant Professor	CSE	24.07.23	Joined Megnath Saha Institute of Technology
3	Mr. Sovan Bhowmick	Assistant Professor	ME	31.07.23	Joined Govt. College at Kalimpong
4	Ms. Arpitå Roy	Technical Assistant	CA	31.07.23	Personal
5	Mr. Sanjoy Paramanik	Technical Assistant	ME	16.08.23	Personal

Qualification Upgradation							
Sl. No	**Name**	**Dept.**	**Design ation**	**Date of Joining**	**Degree conferred**	**Univ.**	**Degree conferment date**
1	Dr. Puja Basu Chaudhuri	CE	Asst. Prof.	15.07.13	Ph.D	Jadavpur	06.06.23
2	Dr. Tania Das	ECE	Asst. Prof.	01.08.13	Ph.D	Calcutta	17.07.23

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The BoG noted the same.

Agenda Item No. 9:

To consider a report of the Internal Complaints Committee (ICC)

The BoG noted and approved the report of the ICC.

Agenda Item No. 10:

To consider a report of the Anti-ragging Committee (ARC)

The BoG noted and approved the report of the ARC.

Agenda Item No. 11:

To consider matters related to the UGC Framework – Guidelines for IDP

The BoG noted the matters related to the UGC Framework – Guidelines for IDP.

Agenda Item No. 12:

To consider an amendment to the Service Rules of the Institute

The BoG noted the amendment to Article 6.4.1 of the Service Rules of the Institute regarding teaching engagement.

Any other matter:

The BoG was appraised of the Awards for Excellence for different categories and the procedure followed in selection. Members were informed that Teachers' Day would be celebrated in a function in the institute between 3.00 and 5.00 pm.

There being no other business, the meeting ended with a vote of thanks to the Chair.

P. R. Agarwala

Prahlad Rai Agarwala
Chairman
Board of Governors

Basab Chaudhuri

Basab Chaudhuri
Member-Secretary
Board of Governors

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