

HERITAGE INSTITUTE OF TECHNOLOGY KOLKATA

72nd Meeting of the Board of Governors
held on Saturday, 9th December 2023 at 11.00 a.m.
at Heritage Campus

ATTENDANCE SHEET

S/N	Name	Position	Signature
1	Shri P. R. Agarwala	Chairman	<i>P.R. Agarwala</i>
2	Shri Vikram Swarup	Vice Chairman	<i>Vikram Swarup</i>
3	Shri H. P. Budhia	Member	
4	Shri N. P. Dalmia	Member	<i>N.P. Dalmia</i>
5	Shri Sanjay Agarwal	Member	
6	Shri Siddharth Swarup	Member	
7	Prof. C. Vishnuvardhan Reddy	Member	<i>Virtual presence</i>
8	Dr Somdatta Chakravorty	Member	<i>Somdatta Chakravorty 09/12/2023</i>
9	Smt. Chandani Tudu	Member	
10	ERO, AICTE / Representative	Member	
11	Prof. Dinabandhu Bhandari	Member	<i>Dinabandhu Bhandari 09/12/2023</i>
12	Dr Mousiki Kar	Member	<i>M Kar</i>
13	Prof. Basab Chaudhuri	Member-Secretary & Principal	<i>Basab Chaudhuri 09/12/2023</i>

CHAIRMAN'S
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HERITAGE INSTITUTE OF TECHNOLOGY

KOLKATA

72nd Meeting of the Board of Governorsheld on Saturday, 9th December 2023 at 11.00 a.m.

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S/N	Name	Position	Signature
1	Shri H. K. Chaudhary	Permanent Invitee	
2	Shri Sajjan Bhajanka	Permanent Invitee	
3	Shri Jaydeep Chitlangia	Invitee	
4	Swami Atmapriyananda	Permanent Invitee	
5	Shri Gyanesh Chaudhary	Special Invitee	
6	Shri Probir Roy	Special Invitee	
7	Shri P. K. Agarwal	Special Invitee	
8	Shri Suresh G. Menon	Special Invitee	
9	Director of Technical Education / Representative of DTE	Invitee	
10	Prof. K. K. Chaudhuri	Invitee	
11	Prof. Pinaki Bhattacharya	Invitee	
12	Prof. Debabrata Datta	Invitee	 9.12.2023
13	Dr Sujit Kumar Barua	Invitee	 09/12/23
14	Dr Sandip Chatterjee	Invitee	
15	Shri Manoj Saraogi	Invitee	
16	Shri Santosh Kumar Ray	Invitee	
17	Shri Kaushik Bhattacharya	Invitee	
18	Mr Clayton M. Moses	Invitee	
19	Lt Col. Amitava Ghosh Dastidar	Invitee	
20	Shri Arvind Srivastava	Invitee	

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**HERITAGE INSTITUTE OF TECHNOLOGY
BOARD OF GOVERNORS
SEVENTY-SECOND MEETING**

Saturday, 9th December 2023, 11.00 a.m.

MINUTES

Members:

Mr Prahlad Rai Agarwala (Chairman)
Mr Vikram Swarup (Vice Chairman)
Mr Narain Prasad Dalmia
Professor C. Vishnuvardhan Reddy **
Professor Dinabandhu Bhandari
Dr Somdatta Chakravorty
Dr Mousiki Kar
Professor Basab Chaudhuri (Member-Secretary & Principal)

Special Invitees:

Mr Gyanesh Chaudhary
Mr Probir Roy
Mr P.K. Agarwal
Mr Suresh G. Menon

In Attendance:

Professor Pinaki Bhattacharya
Professor Debabrata Datta
Dr Sujit Kumar Barua
Dr Sandip Chatterjee
Mr Manoj Saraogi
Mr Santosh Kumar Ray
Mr Kaushik Bhattacharya
Lt Col. Amitava Ghosh Dastidar
Mr Arvind Srivastava

Leave of Absence:

Mr Hari Prasad Budhia
Mr Sanjay Agarwal
Mr Siddharth Swarup
Mrs Chandani Tudu
Regional Officer-Eastern Region, AICTE

** Virtual presence

'OM' was chanted three times before starting the meeting.



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Welcome and Quorum

The Chairman welcomed everyone to the meeting and confirmed that the meeting was quorate. Leaves of absence were also noted.

Agenda Item No. 1:

Confirmation of the Minutes of the 71st meeting of the BoG held on Saturday, 02.09.2023 that were duly circulated in advance

The BoG confirmed the minutes of the meeting held on 02.09.2023.

Agenda Item No. 2:

Action taken report (ATR) on decisions taken in the 71st meeting of the BoG

The BoG noted and approved the ATR in respect of decisions taken in the previous meeting.

Agenda Item No. 3:

To consider resolutions adopted in the 38th meeting of Academic Council (AC) held on 18.08.2023

The BoG noted and approved the resolutions adopted in the 38th meeting of AC.

Agenda Item No. 4:

To consider resolutions adopted in the 29th & 30th meetings of Internal Quality Assurance Cell (IQAC) held on 26.06.2023 & 31.08.2023, respectively

The BoG noted the resolutions adopted in the 29th & 30th meetings of IQAC.

Agenda Item No. 5:

To consider resolutions adopted in the 14th & 15th meetings of Finance Committee (FC) held on 05.09.2023 & 01.12.2023, respectively

The BoG noted the resolutions adopted in the 14th & 15th meetings of FC.

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Agenda Item No. 6

To consider revised fee structure for B.Tech. courses

The BoG noted the notification issued by the Department of Higher Education (Technical Division), Govt of WB vide notification No. 466-Edn-(T)/10M -04/2004 (Part IV), dated 16.10.2023 for revision of fees for B.Tech. courses conducted by private self-financing colleges w.e.f. AY 2023-2024. Members noted that the notification was published after the counselling sessions had been over. The administration of the institute was advised to apply judicious mind in such sensitive issues.

Agenda Item No. 7

To consider a report on various activities of the Institute since the 71st meeting of the BoG

The BoG noted the following:

7.1 Academic

- Classes for 2nd year B.Tech. lateral entry students commenced on and from 03.10.2023.
- Classes for 1st year MCA students commenced on and from 16.10.2023.

7.2 HackHeritage 2023

On 22.09.2023 HITK organised a mega intra-college hackathon 'HackHeritage' where 91 student teams from various departments of the institute took part. The Hackathon continued till 2 p.m. on 23.09.2023.

The event was organised keeping in view the rules and regulation of Smart India Hackathon (SIH).

HackHeritage was organised to create a simulated experience as to how SIH takes place and apart from this, HackHeritage gave an opportunity to the students to learn and innovate, which are very much necessary to be successful at SIH. This event also helped us identify innate talents.

There was a panel of 9 jury members, all from different reputed industries having domain expertise on the themes and problem statements of SIH.


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7.3 Publication of e-Magazines

Department	e-Magazine	Published on
Electronics and Communication Engineering	AMPERE	22.09.2023
Ajantrik, the students' wing of the Department of Mechanical Engineering	MECHATRIX	26.09.2023
NSS-HITK	SEVA	12.10.2023
Civil Engineering	K-ONSTRUCTZ	08.11.2023
Electrical Engineering	SPARK	18.11.2023
Chemical Engineering	CHEMEDGE	01.12.2023

7.4 Conferences/ Symposium/ Webinars / Seminars / Special Lectures / Workshops/ FDPs

Sl. No.	Programme	Organised by	Held on
(i)	Seminar and hands-on workshop on drone making	The Flyers (Aeronautics) Club	19.09.2023
(ii)	Outreach programme at 'Piyali Learning Center-PACE Universal' Mr Pradip Agarwal, CEO, KBT, past presidents of Rotary, Dr Naresh Goyal and Mr Jayanta Chatterji along with Mr Arvind Srivastava, Joint Registrar, HITK and Dr Mousiki Kar, Associate Professor, HITK	The IEEE EDS Center of Excellence, HIT in collaboration with IEEE SIGHT (Special Interest Group on Humanitarian Technology) Kolkata Section	10.10.2023
(iii)	Poster Presentation on Ideas of Biotechnology	IIC HIT-K under the aegis of IQAC-HITK	26.09.2023
(iv)	Online workshop on Entrepreneurship & Innovation as Career Opportunity Mr Abhishek Rungta, CEO, Indus Net Technologies	IIC in association with IQAC, HITK	26.09.2023
(v)	Tech talk on Recommender Systems Alumnus Ms Ashmi Banerjee	CSE in association with ACM student chapter	27.09.2023

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Sl. No.	Programme	Organised by	Held on
(vi)	Problem Solving and Ideation Workshop Dr Mahuya Hom Choudhury, Senior Scientist & Nodal Officer, Patent Information Centre, West Bengal	IIC in collaboration with ASME Heritage student section and supported by IQAC	29.09.2023
(vii)	'My Story' - Motivational Session by Successful Innovators Mr Mitranjan Ganguly, Managing Partner & Technical Head, G.D. Construction & Co.	IIC in association with IQAC, HITK	04.10.2023
(viii)	Telecom Industry Orientation & Introduction to Emerging Technology BSNL conducted the technical session	ECE supported by IQAC	09.10.2023
(ix)	Workshop on Introduction to the Bengali Language and Culture Dr Amit Kumar Poddar, Language Trainer & Guest Lecturer, Central Staff Training and Research Institute, Kolkata	IIC in association with IQAC, HITK	09.10.2023
(x)	Inauguration and orientation programme for the new 1st year entrants of MCA	Department of Computer Applications	16.10.2023
(xi)	2-day National Level Workshop on "Quality Assessment, Enhancement, and Sustenance Initiatives in Higher Education" Swami Kamalasthananda, Principal, Ramakrishna Mission Vivekananda Centenary College, Kolkata, Dr. Sangmesh , Associate Professor, School of Engineering, Jawaharlal Nehru University, New Delhi, Dr Ram Pratap Sinha , Associate Professor, Department of Economics, Govt. College of Engineering and Leather Technology, Kolkata, and Dr Ayan Chandra , Assistant Professor, Department of Statistics, St Xavier's College, Kolkata participated in the workshop as resource persons. Dr Subhasis Datta , Controller of	HITK, in academic collaboration with NAAC, Bengaluru	06.10.2023 & 07.10.2023

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	Examinations, MAKAUT, WB and Dr Samrat Bhattacharjee , Associate Professor, Department of Zoology, Scottish Church College, Kolkata joined as panellists		
(xii)	6th edition of "Prothoma", a cultural event to celebrate the colours of festivals of India	Students of HITK	16.10.2023.
(xiii)	Lecture session on Entrepreneurship Development. The title of the lecture was <i>From Farmer to Founder, a Road Less Trodden</i> By Mr Arnab Bardhan, Director and CEO, Ceeblu Enterprises, Dr Nilemesh Das, Chairperson, Ceeblu Enterprises	IIC in association with the Department of Computer Applications, HITK supported by IQAC	17.10.2023
(xiv)	Lecture entitled 'Envisioning the Future with Connected Vehicles' Dr Moumita Patra, Assistant Professor in the Department of Computer Science & Engineering at IIT Guwahati	The IQAC-HITK, as part of the ongoing activities under the MoU between HITK and IIT Guwahati	08.11.2023
(xv)	Lecture on 'Innovation Ecosystem' Dr Amalesh Mukhopadhyay, ex-adviser, Department of Science & Technology, New Delhi; R&D Coordinator, R&D Unit, Indian Institute of Technology Delhi; Chairman, Research & Innovation, Adamas University, Kolkata; Scientific Adviser to Chancellor, Shalooni University, Solan	IIC-HITK under the aegis of IQAC-HITK	24.11.2023

7.5 Accolade:

Institution's Innovation Council of HITK has been awarded with a 2-star rating for the session 2022-2023 by Ministry of Education & Ministry of Education's Innovation Cell, Government of India in its annual performance rating certificate, published on 16.11.2023.

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7.6 Achievement of Faculty Member:

Dr Mohuya Byabartta Kar, Associate Professor in the Department of Computer Science and Engineering received Best Teacher of the Year Award in recognition of her outstanding achievement at Education Excellence Awards on 22.04.2023, organised by Kiteskraft Productions.

7.7 Achievement of Student:

Miss Neha Sanhabadti, a B.Tech. 1st year student of Biotechnology won the First Prize in the OPEN 10K Marathon, organised by JBG Kolkata World on 26.11.2023.

7.8 Data pertaining to the number of books/journals added to the Central Library are as follows:

- Total No. of Titles : 8627
- Total No. of Volumes : 60546
- No. of Journals (Hardcopy) : 95*
(National: 89* & International: 6*)

7.9 **Twenty-six** faculty & staff members attended various external FDPs, STTPs, Seminars, and Conferences etc. during the period under report.

7.10 Industry visits:

The Department of Mechanical Engineering organised industry visits as follows:

Date	Place	Year/No. of participants
08.09.2023	Britannia Industries Limited (a multinational FMCG company specialized in food industry) Taratala works	2 nd Year/34
12.10.2023	J.K.B. Gases Pvt. Ltd (Manufacturer of Cryogenic Liquid Gas Cylinders & LPG Gas Cylinders for Cooking Gases and other accessories), Budge Budge works	2 nd Year/32

The Department of Civil Engineering organised industry visit as follows:

Date	Place	Year/No. of participants
10.10.2023 & 11.10.2023	Prism Johnson Limited (RMC India Division), Bishnupur, Rajarhat, North 24-Parganas	2 nd Year/32 2 nd Year/37

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7.11 Observance of National Commemorative Days

Organized by	Commemorative Day	Celebrated on
Faculty & Staff of HITK	Teachers' Day	05.09.2023
AEIE & ISOI Student Chapter	Engineers' Day	15.09.2023
IIC-HITK	Institution's Innovation Day	15.10.2023
IIC-HITK	National Entrepreneurship Day	09.11.2023
IIC-HITK	National Education Day	11.11.2023
HEGA Club & IIC-HITK	National Pollution Control Day	02.12.2023

7.12 Awards for Excellence 2023

Recipient	Department	Award Category
Dr Nandan Kumar Jana Associate Professor	Biotechnology	Outstanding Teaching
Dr Pramita Sen Assistant Professor	Chemical Engineering	Outstanding Research Accomplishments
Dr Dipankar Chakraborty Assistant Professor & DC	Mathematics	All Round Excellent Performance

- Faculty and staff members who have completed 10 years of continuous service to this institute have also been felicitated.

Agenda Item No. 8:

To consider a report on R&D activities

- Publications in journals indexed by SCOPUS/Web of Science: **9**
- Publication in conference proceedings indexed by SCOPUS: **5**
- Books/Book Chapters: **1**
- Patents: **None**
- Ongoing Consultancy Projects: **None**
- Ongoing Research Projects: **1**

The BoG noted the same.

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Agenda Item No. 9:

To consider a report on Training & Placement

2024 PASSING OUT BATCH STUDENTS

Placements for the 2024 batch are in progress.

The major IT recruiters like TCS, Infosys, Cognizant, Wipro, LTIMindtree and Capgemini have not initiated their campus hiring, but may do so in Q1 – Q2 2024. IBM and SAP Labs have conducted their drives, as have Consultancies like PwC, EY, Grant Thornton and a few other niche recruiters.

From the "core" industry, Tejas Networks, Wood India, Worley, Volvo-Eicher, SMS Group, DXCorr (VLSI), Himadri have completed their drives while Tata Advanced Systems and Grindwell Norton are in progress.

One student so far from CSE has received a "super-offer" with significantly high package from Flipkart: Twelve others have received offers with reasonably high package from Tejas Networks and Grant Thornton.

Meanwhile, 163 students have been placed so far, out of a batch strength of 1,100.

The BoG noted the same.

Agenda Item No. 10:

To consider a report on HR related matters since the last meeting

New Joining					
Sl. No.	Name	Date of Joining	Dept	Designation	Qualification
1	Mr. Koustav Mukherjee	11.09.2023	CSE	Technical Assistant	M.Tech
2	Mr. Krishnendu Halder	04.10.2023	ADM	Coordinator - Institutional Relations	B.Com
3	Dr. Somnath Mukherjee	06.11.2023	CE	Adjunct Professor	Ph.D

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Resignation					
Sl. No.	Name	Date of Leaving	Dept	Designation	Reason
1	Mr. Saikat Bandopadhyay	09.11.2023	CSE	Assistant Professor	Personal
2	Mr. Koustav Mukherjee	17.11.2023	CSE	Technical Assistant	Personal

The BoG noted the same.

Agenda Item No. 11:

To consider a report of the Internal Complaints Committee (ICC)

The BoG noted and approved the report of the ICC.

Agenda Item No. 12:

To consider a report of the Anti-ragging Committee (ARC)

The BoG noted and approved the report of the ARC.

Agenda Item No. 13:

To consider proposed amendment to Examinations Rules & Regulations of HITK

The BoG noted and approved the proposed amendment to Examination Rules & Regulations of HITK.

Agenda Item No. 14:

To consider proposed amendment to Statutes, Rules & Regulations relating to constitution of the Board of Examinations of HITK

The BoG noted and approved the proposed amendment to Statutes, Rules & Regulations under Chapter-V Serial No 5.4.1 relating to constitution of the Board of Examinations of HITK. Accordingly, the statutes be amended and reported to the next meeting of the BoG.

Agenda Item No. 15:

- (a) To consider the report on CHEMCON 2023
- (b) To consider instituting **Heritage Institute of Technology Award for Innovative Research and Sustainable Process Development for the year 2023**, presented during CHEMCON 2023

The BoG noted the report on CHEMCON 2023.

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Any other matter:

There being no other business, the meeting ended with a vote of thanks to the Chair.



Basab Chaudhuri
Member-Secretary
Board of Governors



Prahlad Rai Agarwala
Chairman
Board of Governors

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