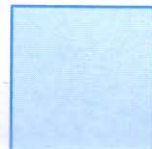# HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA
75th Meeting of the Board of Governors
held on Saturday, 7th September 2024 at 11.00 a.m.
at Heritage Campus

ATTENDANCE SHEET

| S/N	Name	Position	Signature
1	Shri P. R. Agarwala	Chairman	*P.R. Agarwala*
2	Shri Vikram Swarup	Vice Chairman	*signature*
3	Shri H. P. Budhia	Member	Leave of absence
4	Shri N. P. Dalmia	Member	Leave of absence
5	Shri Sanjay Agarwal	Member	Leave of absence
6	Shri Siddharth Swarup	Member	*signature*
7	Prof. C. Vishnuvardhan Reddy	Member	Virtual presence
8	Dr Somdatta Chakravortty	Member	Leave of absence
9	Smt. Chandani Tudu	Member	Leave of absence
10	ERO, AICTE / Representative	Member	Leave of absence
11	Prof. Dinabandhu Bhandari	Member	*Bhandari*
12	Dr Mousiki Kar	Member	*M Kar*
13	Prof. Basab Chaudhuri	Member-Secretary & Principal	*Basab Chaudhuri* 07/09/2024

CHAIRMAN'S
INITIALS
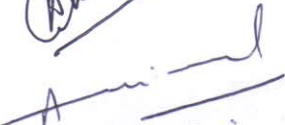
HERITAGE INSTITUTE OF TECHNOLOGY
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75th Meeting of the Board of Governors
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S/N	Name	Position	Signature
1	Shri H. K. Chaudhary	Permanent Invitee	
2	Shri Sajjan Bhajanka	Permanent Invitee	*Sajj..*
3	Shri Jaydeep Chitlangia	Invitee	
4	Swami Atmapriyananda	Permanent Invitee	
5	Shri Probir Roy	Special Invitee	*P Roy*
6	Shri P. K. Agarwal	Special Invitee	*signature*
7	Shri Suresh G. Menon	Special Invitee	*signature*
8	Director of Technical Education / Representative of DTE	Invitee	
9	Prof. K. K. Chaudhuri	Invitee	
10	Prof. Pinaki Bhattacharya	Invitee	*P.Bhatta...*
11	Prof. Debabrata Datta	Invitee	
12	Prof. Sujit Kumar Barua	Invitee	*signature 09/2 07*
13	Dr Sandip Chatterjee	Invitee	*signature*
14	Shri Manoj Saraogi	Invitee	*signature*
15	Shri Santosh Kumar Ray	Invitee	*Santosh*
16	Shri Kaushik Bhattacharya	Invitee	*signature*
17	Mr Clayton M. Moses	Invitee	
18	Lt Col. Amitava Ghosh Dastidar	Invitee	*signature*
19	Shri Arvind Srivastava	Invitee	*signature*

CHAIRMAN'S
INITIALS

HERITAGE INSTITUTE OF TECHNOLOGY
SEVENTY-FIFTH MEETING OF
THE BOARD OF GOVERNORS
Saturday, 7th September 2024, 11.00 a.m.

<u>MINUTES</u>

Members:
Mr Prahlad Rai Agarwala (Chairman)
Mr Vikram Swarup (Vice Chairman)
Mr Siddharth Swarup
Professor C. Vishnuvardhan Reddy **
Professor Dinabandhu Bhandari
Dr Mousiki Kar
Professor Basab Chaudhuri (Member-Secretary & Principal)

Permanent Invitee:
Mr Sajjan Bhajanka

Special Invitees:
Mr Probir Roy
Mr P. K. Agarwal
Mr Suresh G. Menon

In Attendance:
Professor Pinaki Bhattacharya
Professor Sujit Kumar Barua
Dr Sandip Chatterjee
Mr Manoj Saraogi
Mr Santosh Kumar Ray
Mr Kaushik Bhattacharya
Lt Col. Amitava Ghosh Dastidar
Mr Arvind Srivastava

Leave of Absence:
Mr Hari Prasad Budhia
Mr Narain Prasad Dalmia
Mr Sanjay Agarwal
Dr Somdatta Chakravortty
Mrs Chandani Tudu
Regional Officer (Eastern Region), AICTE

** *Virtual presence*

The meeting started with chanting of 'OM' three times.

M. S.

Agenda Item No. 1:

Welcome, Quorum and Leave of Absence

The Chairman welcomed everyone to the meeting and confirmed that the meeting was quorate. Leaves of absence were also noted.

Agenda Item No. 2:

Confirmation of the Minutes of the 74th meeting of the BoG held on Saturday, 08.06.2024 that were circulated among members in advance

The BoG confirmed the minutes of the meeting held on 08.06.2024.

Agenda Item No. 3:

Action taken report (ATR) on decisions taken in the 74th meeting of the BoG

The BoG noted and approved the ATR in respect of decisions taken in the previous meeting.

Agenda Item No. 4:

To consider resolutions adopted in the 40th meeting the Academic Council (AC) held on 20.03.2024

The BoG noted the resolutions adopted in the 40th meeting of AC.

Agenda Item No. 5:

To consider resolutions adopted in the 33rd meeting of Internal Quality Assurance Cell (IQAC) held on 31.05.2024

The BoG noted the resolutions adopted in the 33rd meeting of IQAC.

Agenda Item No. 6:

To consider a report on the composition of IQAC for the academic sessions 2024-25 & 2025-26

The BoG noted and approved the composition of IQAC

Agenda Item No. 7:

To consider a report on the composition of 3 new departments

The BoG noted and approved the composition of the 3 new departments, viz., CSE(AI & ML), CSE(DS) and CSE(IoT & CS).

Agenda Item No. 8

To consider a report on various activities of the Institute since the 74th meeting of the BoG

The BoG noted the following:

Accolades:

8.1.1 A team comprising Sambit Mallick, Snigdha Paul, Chitradeep Saha and Aishik Paul, students from the Department of Electronics and Communication Engineering, have won the 2nd prize amongst a group of 1000 participating teams at The Antariksh Hackathon 2024 organised by ISRO. They had attended the Indian Space Day celebrations on 23.08.2024 in New Delhi and received certificates from the Honourable President of India.

8.1.2 Heritage Institute of Technology received the Best Engineering College of the Year 2024 Award from Dr Sukanta Majumdar, Hon'ble Union Minister of State in the Ministry of Education; and Minister of State in the Ministry of Development of North Eastern Region at the 8th Edition of The EduMeet & Excellence Awards 2024, organised by ASSOCHAM Eastern Region Development Council.

8.2.1 MoUs signed:

(i) Heritage Institute of Technology (HIT) entered into a memorandum of understanding with Alliance Française du Bengale (AFdB) on 20.08.2024 for a period of 3 years from August 2024 to July 2027. AFdB will conduct different courses on French language for the students of HIT according to the requirements of the institute.

(ii) HIT entered into a memorandum of understanding with Heartfulness Education Trust on 04.09.2024. This MoU will attempt to cover aspects related to value education in today's young population through practice of humanitarian principles that will lead to creation of caring minds who will shape up a just and humane society.

M. S.

8.2.2 MoUs in process:

(i) Indian Railways Institute of Signal Engineering Telecommunications (IRISET)
This MoU with IRISET will facilitate students to take up innovations related to various railway projects as per their aptitude.

(ii) BMC Electroplast Pvt. Ltd
This MoU will facilitate consultancy works for development of sensors and NFC for electrical power systems.

8.3 Induction Programme for 2024-25 Batch B.Tech Students and Parents' Orientation Programme

COMPASS 2024 – The Induction Programme for newly admitted B.Tech students, Batch 2024-25 commenced on 14.08.2024 in the Main Auditorium. It was a 3-day event. The programme began by Vedic invocation by Swami Vedajnananda, Professor, Department of Chemical Engineering, followed by lighting of the lamp.

Notable attendees were the Chairman, Board of Governors, Mr Prahlad Rai Agarwala, Mr Sandeep Kumar, Managing Director, Tata Steel Downstream Products Ltd, Guest of Honour, and Ms Richa Singh Debgupta Chief, Strategy & Operations, Fortis Healthcare Ltd, Guest of Honour. Dr Puspito Kumar Ghosh, former Director, CSIR - Central Salt & Marine Chemicals Research Institute, Bhavnagar, was the Chief Guest.

Mr Sanjay Kumar Das, MD, Webel; Mr Bhanu Sharma, President Global HR, Admin & IT, Tega Industries Limited; Dr Arnab Gupta, Medical Director, Professor in the Department of Surgical Oncology, Saroj Gupta Cancer Centre & Research Institute, Thakurpukur, Kolkata; Mr Minal Sanghavi, Founder & Director, Destaco Pvt. Ltd; Mr Utpal Chatterjee, former Sheriff of Calcutta; Brahma Kumari Asmita, Rajyoga Teacher, Prajapita Brahma Kumaris Ishwariya Vishwa Vidyalaya; Ms Shikha Agarwal, Founder, Nurture and Mr Arthur Cardozo, Fitness Coach were among the distinguished speakers.

The programme was attended by Mr P.K. Agarwal, CEO and Professor Basab Chaudhuri, Principal and other senior executives. The programme ended with a vote of thanks by Prof. Sujit Kumar Barua, Registrar.

Confluence 2024 – the Parents' Orientation Programme was organised in the Swami Vivekananda Auditorium. The programme began by Vedic invocation by Dr Saurabh Paul, Assistant Professor, Heritage Law College, followed by the welcome address delivered by Professor Basab Chaudhuri, Principal. Swami Vedatitananda, Correspondent of Ramakrishna Mission Shilpamandira, Belur Math addressed the gathering on Indian Heritage, Culture & Values.

8.4   Admissions through WBJEE/JEE (Mains) Counselling for B.Tech. 2024

The candidates who had got allotment in HITK through WBJEE/JEE (Mains) counselling got their documents verified and got admission during 23rd -29th July in the 1st round of counselling, and from 31st July – 3rd August in the 2nd round of counselling. The admissions for the mop-up round were held from 9th - 12th August 2024. However, direct admission is in progress.

Following the guidelines of AICTE and the Government of West Bengal Gazette Notification No. 339-Edn(CS)/OM/74L/2023, dated 26.05.2023, the institute has admitted students under EWS category in the AY 2024-2025.

Admissions for M.Tech programme began from August 2024 after publication of PGET results. However, admissions for MCA programme is yet to commence.

8.5.1   Institute's participation in Career Education Fairs 2024
The Institute participated in Career Education Fair 2024 from 15.06.2024 to 17.06.2024 at Netaji Indoor Stadium, Kolkata.

The Institute participated in APAI Pre-counselling Fair 2024 from 06.07.2024 to 08.07.2024 at Netaji Indoor Stadium, Kolkata.

8.5.2   Mini University Fair at Heritage Campus
23 universities across the globe (UK, Canada, USA & Australia) participated in an education fair at Executive Hall, Central Block on 19.07.2024.

8.6   Publication of Results of Even Semester Examinations 2023-24

The results of 6th semester B.Tech examinations 2023-24 were published and made available on the website of the institute on 05.07.2024.

8.7 Achievement of Faculty Member:

Professor Prabir Banerjee, Head, Department of ECE has been selected as a mentor in ECE stream of Professional Mentoring Program 2024 by IEEE India Council.

8.8 Publication of E-Magazine:

The Department of Civil Engineering published its e-magazine K-ONSTRUCTZ on 13.06.2024.

8.9 **Conferences/ Symposia/ Webinars / Seminars / Special Lectures / Workshops/ FDPs**

Sl. No.	Programme	Organised by	Held on
(i)	Summer workshop on Digital Challenges of Contemporary World	HITK and JBNSTS	06.06.2024 to 08.06.2024
(ii)	IEEE EDS Industry Readiness Workshop Series. The first edition was a 30-hour workshop	IEEE EDS Student Branch Chapter and Center of Excellence in collaboration with the Dept of ECE	10.07.2024 to 19.07.2024
(iii)	One-day seminar titled "Celebration of the Centenary of Bose Statistics"	Departments of Physics of HITK and The Heritage College, in association with IQAC, HITK	19.07.2024
(iv)	Progress Monitoring-cum-Feedback, Impact Evaluation Visit & Mentoring Session under the Mentor-Mentee Scheme 2023-24 of MIC	IIC, HITK	22.07.2024
(v)	International Conference on Renewable Energy with Sustainable Solutions	Department of ChE of HITK, in association with IQAC, HITK	24.07.2024 & 25.07.2024
(vi)	Celebration of 4th Anniversary of National Education Policy 2020	IIC, HITK in collaboration with IIC, HBS, IIC, THA, in association with IQAC, HITK	29.07.2024
(vii)	36-hour course on Business Communication Skills offered to select employees of Paharpur Cooling Towers Ltd successfully concluded *	HITK	*29.07.2024
(viii)	Interactive session and Prototype Design & Development Workshops	IEEE MTT-S HITK SBC & ECE	29.07.2024 to 31.07.2024

Sl. No.	Programme	Organised by	Held on
(ix)	Sir J.C. Bose Milestone Lecture 2024	IEEE Kolkata Section in association with HITK & supported by IQAC	02.08.2024
(x)	5-day skill development program on 'Smart Instrumentation-Harnessing Machine Learning and IoT for Advanced Process Analytics'	ISOI student Chapter, HITK, and AEIE, HITK	05.08.2024 to 09.08.2024
(xi)	Intra-Heritage quiz competition, Quiztopher 2024	ATMADWEEP, HITK	06.08.2024
(xii)	Tech talk sessions on 'Birthday Paradox and its Algorithmic Applications' and on 'God Forever Geometrizes'	ACM student chapter, HITK	08.08.2024
(xiii)	Session on "Accelerators/Incubation-Opportunities for Students & Faculties-Early-Stage Entrepreneurs"	IIC, HITK in collaboration with IIC, HBS, IIC-THA, in association with IQAC, HITK	09.08.2024
(xiv)	Mentoring session on "Lean Start-up & Minimum Viable Product/Business"	IIC HITK, in collaboration with IIC-Heritage Business School & in association with IQAC, HITK	12.08.2024
(xv)	"Graduate Research and Fellowship" in USA at the inaugural programme of Alumni Relations Club (ARC)	ARC jointly with IIC & supported by IQAC	20.08.2024
(xvi)	Participated in NIPAM-2 program, in collaboration with CSIR-National Chemical Laboratory, Pune, as a part of the National Intellectual Property Festival. An online talk was delivered on 'Understanding IP'	HITK in association with IIC & supported by IQAC	23.08.2024
(xvii)	2-day mentoring event: Poster Presentation of Start-ups & Linkage with Innovation Ambassadors	IIC in association with IQAC, HITK	29.08.2024 & 30.08.2024

M. S.

CHAIRMAN'S INITIAL

Sl. No.	Programme	Organised by	Held on
(xviii)	"Drops of Hope", voluntary blood donation camp	IIC, Atmadweep, & NSS in association with IQAC, HITK and in collaboration with Rotary Club of Calcutta Metropolitan with Lions District 322B1 Blood Centre	30.08.2024
(xix)	Annual Heritage Quiz Festival (HQF '24)	Atmadweep Club of HITK in association with IQAC & IIC, HITK	30.08.2024

8.10 Observance of National/International Commemorative Days

Sl. No.	Commemorative Day	Celebrated on	Organised by
1	International Day of Yoga	21.06.2024	Jointly by Vivekananda Rock Memorial & Vivekananda Kendra
2	Independence Day	15.08.2024	HITK
3	World Entrepreneurs' Day	21.08.2024	Jointly by EDIC and IIC

8.11 Data pertaining to the number of books/journals added to the Central Library are as follows:
- ➢ Total No. of Titles : 8814
- ➢ Total No. of Volumes : 60925
- ➢ No. of Journals (Hardcopy) : 95*
  (National: 89* & International: 6*)

8.12 **Nine** faculty & staff members attended various external FDPs, STTPs, Seminars, and Conferences etc. during the period under report.

Agenda Item No. 9:

To consider a report on R&D activities

Publications in journals indexed by SCOPUS/Web of Science	19
Publication in conference proceedings indexed by SCOPUS	5
Books/Book Chapters	4
Patents	1
Ongoing Consultancy Projects	1
Ongoing Research Projects	1

The BoG noted the same.

Agenda Item No. 10:

To consider a report on Training & Placement

2024 PASSING OUT BATCH STUDENTS

Placements for the 2024 batch have more or less closed, with students having already graduated and left the college.

Of the major IT recruiters, TCS ended strongly with 318 offers over multiple phases. Capgemini, Cognizant and LTI Mindtree also completed their drives, albeit in a limited scale, with a few results still due.

From core industry, Paharpur and Vikram Solar have also just completed their drives, while Schwing Stetter is still in progress.

Overall, 704 students have been placed, out of a batch strength of 1,127, at a placement rate of nearly 70%.

Star offers recorded by students include Stratus, Microsoft, and Flipkart.

Brief summary of higher package offers	Brief summary of notable offer numbers
1) Deloitte LLP: 1 offer 2) TCS Prime: 43 offers 3) Cozeva: 5 offers 4) Tata Tejas Networks: 6 offers 5) Grant Thornton: 6 offers 6) Asian Paints: 2 offers 7) TCS Digital: 152 offers 8) Godrej & Boyce: 3 offers 9) Berger Paints & Haldia Petrochem: 14 offers	1) TCS: 318 offers 2) Cognizant: 25 offers 3) IBM: 23 offers 4) PwC: 23 offers 5) Wood plc: 20 offers 6) Capgemini: 19 offers 7) DXCorr: 17 offers 8) Tega Group: 16 offers 9) Pinnacle Infotech: 16 offers 10) EY India: 12 offers 11) Mindsprint: 12 offers 12) Labvantage: 12 offers 13) Berger Paints: 12 offers 14) DCPL: 10 offers

2025 PASSING OUT BATCH STUDENTS

Placements for the 2025 batch have just started, with EY GDS the first to complete their process (with 36 offers).

TCS, LTIMindtree, Godrej Infotech, Grant Thornton, DeltaX and IBM have also launched their drives with Cognizant expected to start soon.

From core industry, Reliance Retail and Haldia Petrochemicals have reached out to discuss their plans.

Even at this early stage, one Star offer has already been recorded, with a student from CSE(AI&ML) bagging a significantly high PPO from Atlassian, following her successful internship with them during the summer.

Agenda Item No. 11:

To consider a report on HR related matters since the last meeting

New Joining				
Name	Dept.	Designation	Date of joining	Qualification
Mr. Abhimannyu Basu	CSE (Data Science)	Assistant Professor	08.07.2024	M.E.
Dr. Moumita Ghosh	CSE (IoT & CS)	Assistant Professor	01.08.2024	Ph.D.

Retirement & Resignation				
Name	Dept.	Designation	Date of leaving	Reason
Mr. Bankim Pattanayak	Mechanical Engineering	Assistant Professor	30.06.2024	Superannuation
Dr. Himadri Ghosh	Physics	Assistant Professor	19.07.2024	Resignation
Mr. Pradip Roy	Admin	Sr. Office Assistant	31.07.2024	Superannuation
Dr. Adrija Bhattacharya	Computer Science & Engineering	Assistant Professor	22.08.2024	Resignation

The BoG noted the same.

Agenda Item No. 12:

To consider a report of the Internal Complaints Committee (ICC)

The BoG noted and approved the report of the ICC.

Agenda Item No. 13:

To consider a report of the Anti-ragging Committee (ARC)

The BoG noted and approved the report of the ARC.

Agenda Item No. 14:

Any other matter:

(i) The matter relating to the proposal of the Head of the Department of Biotechnology, HITK for constituting an Institutional Ethics Committee (IEC) as per recommendation of Indian Council of Medical Research, New Delhi was placed before the BoG members for consideration. The members noted the composition of IEC and unanimously approved.

(ii) Wg Cdr Joydeep Mazumdar, a 2009 B.Tech in AEIE, alumnus of HITK was introduced to the BoG members. He shared his experience at 106 Squadron of Indian Air Force as senior engineering officer.

(iii) Sambit Mallick, Snigdha Paul, Chitradeep Saha and Aishik Paul of the Department of Electronics & Communication Engineering, who won the 1st runner-up prize from amongst over 3000 students from IISc, IIITs, NITs and other reputable engineering colleges at the 30-hour Hackathon organised by ISRO for the first time in association with Hack2skill named as Bharatiya Antariksh Hackathon and received certificates from the Honourable President of India on 23.08.2024, were introduced and presented before the BoG members.

There being no other item, the meeting ended with a vote of thanks to the Chair.

Basab Chaudhuri
Member-Secretary
Board of Governors

Prahlad Rai Agarwala
Chairman
Board of Governors

M. S.